

PROCEDURE # 6.5.014

PART-TIME FACULTY WORK LOAD EQUIVALENTS

It is the Administrative procedure of the Southwestern Oregon Community College District that twenty (20) work load credits for one academic term is a one (1) FTE work load for part-time faculty.

For purposes of work load calculation, some proportion of a part-time faculty work load credit will result from a work assignment unit equivalent to 10 to 12 student contact hours of lecture teaching, lecture/laboratory teaching, laboratory teaching, or drop-in lab teaching.

Each unit of 10 to 12 student contact hours will be weighted as follows for the purpose of work load credit calculation:

Lecture teaching	1 work load credit
Lecture/Laboratory teaching	.75 work load credit
Laboratory teaching, interpreter ABE Instructor, Librarian, Counselor, non-credit teaching	.66 work load credit
Drop-in Labs, Math, Writing	.43 work load credit

Adopted by Board of Education:

Procedure #6.5.014 October 18, 1993

Changed to Administrative Procedure January 22, 1996