



## FACE COVERING POLICY

### Who must wear a mask?

Southwestern requires all students, employees, volunteers, visitors, contractors, vendors, and community members to wear face coverings at all times in the following situations:

Face coverings must be worn:

- while in all buildings (except when alone in a private office)
- in shared spaces and all outside areas where physical (social) distancing is difficult to maintain
- in College vehicles, including carts, with more than one occupant
- in other spaces designated by the College

### How does Southwestern define face covering?

A face covering means a cloth, polypropylene, paper or other face covering that:

- Completely covers the nose and mouth,
- Rests snugly above the nose, below the mouth and on the sides of the face,
- Is secured with ties, ear loops, elastic bands, or other equally effective method,
- Is capable of being laundered and machine dried without damage or change to shape, and
- Is free of openings, holes, visible gaps in design or material, tears or valves that have the potential to release respiratory droplets

Proper wearing of face covering includes:

- Washing your hands before putting on your face covering.
- Putting it over your nose and mouth and securing it under your chin.
- Trying to fit it snugly against the sides of your face.
- Making sure you can breathe easily.
- Face coverings should be cleaned daily after use.

### What about gators, bandanas, and face shields?

The following are **not** face coverings because they allow droplets and aerosols to be released and are not acceptable face coverings in SWOCC buildings or on campuses.

- A covering that incorporates a valve that is designed to facilitate easy exhalation, mesh masks, lace masks or other coverings with openings, holes, visible gaps in the design or material, or vents;
- Scarves;
- Bandanas;
- Gators; and
- Face shields unless the following is applicable:
  - 1. used when a person has a medical condition that prevents them from wearing a mask or face covering,
  - 2. used when individuals need to see mouth and tongue motions in order to communicate (e.g., for communication with individuals with certain developmental stages or individuals with hearing impairments).

### Who do I contact if I need an accommodation?

- Students can contact the Accessible Education Office. Susan Stuntzner can help you. ([Susan.Stuntzner@socc.edu](mailto:Susan.Stuntzner@socc.edu), 541-888-1578)

### Help! I don't have a mask that meets these requirements! What can I do right now?

We can help! Just call Kyle Croy at 541-888-7316 or email ([kcroy@socc.edu](mailto:kcroy@socc.edu)).