## **Facilities**

The custodian for your building is David Richardson.

He is responsible for Facilities and is on campus Monday – Friday 8:00 pm – 4:30 pm.

Custodians are responsible for maintaining the cleanliness and sanitation within your building of the following areas:

- Restrooms
- Custodial Space
- Facilities Office

You can expect the following services to be completed three times a week, typically on Monday, Wednesday and Friday:

- Trash cans emptied
- Entry mats vacuumed
- Office vacuumed
- Restrooms (Facilities and custodian building) cleaned and disinfected (toilets, urinals, sinks, baby changing stations, dispensers, partition walls and doors/room walls disinfected; mirrors cleaned; floors wet mopped

## As needed

 Paper towel, soap, toilet paper, seat covers, and sanitary product dispensers replenished and operational