

COPYRIGHTS AND PATENTS

It is the procedure of the Administration of Southwestern Oregon Community College that the below will apply to copyrights and patents.

DEFINITIONS

1. Individual Effort – Effort that goes into the production and dissemination of material with only incidental use of College facilities and resources.
2. College-Assisted Individual Effort – Effort that goes into the production and dissemination of material where the College provides significant personnel time, facilities, and other resources.
3. College-Sponsored Effort – An Assignment to produce material that is initiated and approved by the College president or her/his representatives and the effort that goes into the production and dissemination of materials is directly supported by College resources. This includes materials developed as part of the faculty member's workload assignment.
4. Net Royalties – The residual amount of royalties remaining after production, dissemination, and other costs of developing material are paid.

EQUITIES FOR COPYRIGHTED MATERIALS

1. For Individual Effort – All rights of copyright, including royalties, reside with the author(s).
2. For College-Assisted Individual Effort – Rights of copyrights shall reside with the author(s). Before work begins, a contract shall be drawn with the author(s) for reimbursement of College costs. An accounting shall be made of the College support and all expenses of the College shall be paid when billed.
3. For College-Sponsored Effort – Rights of copyrights shall reside with the College with appropriate acknowledgment to the author(s). Royalty income shall be deposited in a College Special Projects account and net royalty income may be dedicated by the Board of Education.

CONTRACTS AND AGREEMENTS

An agreement, contract, or letter of understanding must be executed before significant effort is expended by individuals or the College in the production of materials that may be expected to be copyrighted as a result of College-Assisted Individual Effort or College-Sponsored Effort. Proposed agreements for materials intended to be copyrighted are to be reviewed by the Board's attorney before execution by the President and the parties.

Adopted by Southwestern Administration:
November 2, 2016