

ADMINISTRATIVE PROCEDURE

Southwestern Oregon Community College

AP 5012 International Students

Reference:

NWCCU 2020 Standard 1.C.4
Title 8, U.S. Code Sections 1101 et seq.

Under United States Department of Homeland Security regulations, Southwestern Oregon Community College (SWOCC) is authorized to enroll international students on Nonimmigrant F-1 and M-1 Student Visas. International student admission requirements are available on the [International Student Admissions](#) page of the [socc.edu](#) website. The Assistant Director of International Recruitment, Admissions & Services, or designee, makes final admission determination for all prospective international students.

1. Admission

To be considered for admission, all international students must satisfy the following requirements:

- a. Complete the SWOCC International Student Application for Admission.
- b. Provide sufficient financial documentation showing the ability to cover all expenses related to their studies at SWOCC for a minimum of one academic year.
- c. If the student's home country's official language is not English, students must provide proof of English language proficiency as listed on the [International Student Admissions](#) webpage.
- d. Copy of current passport.
- e. High school transcripts or equivalent per country of origin.
- f. Completed [Sponsor's Affidavit](#) form.

2. International Transfer Students

Students applying for admission to SWOCC who currently hold an F-1 or M-1 Visa may also apply to the college as an International Transfer Student. In addition to all international admission requirements listed above (1), International Transfer Students must also satisfy the following requirements:

- a. Complete and submit the international student Transfer Clearance Form.
- b. Copy of US high school and/or college transcripts as applicable.
- c. Copy of student visa and current I-20.

After completion of the international admission process, SWOCC shall issue the student an I-20 document (Certificate of Eligibility for Nonimmigrant F-1 or M-1 Student Status) from the Student & Exchange Visitor Information System (SEVIS).

Southwestern Oregon Community College does not discriminate on the basis of race, color, gender, sexual orientation, marital status, religion, national origin, age, disability status, gender identity, or protected veterans in employment, education, or activities as set forth in compliance with federal and state statutes and regulations.

3. Conditions of Continued Enrollment

- a. International students are responsible for knowing and adhering to all U.S. Immigration & Customs (ICE) regulations related to their studies in the US.
- b. International students must be enrolled in a full-time course schedule (12 credits or more) at all times. Only exceptions permitted under federal law of the Student & Exchange Visitor Program (SEVP) may allow for less than full-time enrollment. Only one online course may be taken per each 12-credit course schedule as outlined by SEVP.
- c. International students must maintain satisfactory academic standing and follow all rules regarding student conduct according to SWOCC policy.

Failure to follow any of the above conditions of continued enrollment may result in the international student being administratively withdrawn from the college and reported to SEVIS.

Approved: October 11, 2023