## ADMINISTRATIVE PROCEDURE

## **AP 3516 Registered Sex Offender Information**

## References:

34 Code of Federal Regulations Part 668;

Section 170101(j) Violent Crime Control and Law Enforcement Act of 1994 and 42 U.S. Code Section 14071(j);

20 U.S. Code Sections 1092(f)(1)(I) and 1232g(b)(7)(A) (Campus Sex Crimes Prevention Act) ORS 163A.005 to 163A.235

Southwestern Oregon Community College includes in its Annual Security/Fire Safety Report a statement advising the campus community where information pertaining to registered sex offenders may be obtained.

Sex offenders are required to register in person with the Oregon State Police or the police in the jurisdiction in which they reside, where they were released, or where placed on probation if they are students or if they work at institutions of higher education as employees, contractors, or volunteers within 10 days of the first day the person works at, carries on a vocation at or attends an institution of higher education.

All sex offenders are required to register in the state of Oregon and to notify each institution of higher education in Oregon at which the person is employed, carries out a vocation, or is a student. All sex offenders residing in the state of Oregon are required to deliver written notice of their status as a sex offender to Southwestern's Administrative Services Office no later than three (3) business days prior to their enrollment in, employment with, or volunteering at Southwestern.

Administrative Services may be notified at:

Southwestern Oregon Community College Administrative Services, Tioga 511 1988 Newmark Avenue Coos Bay OR 97420

Oregon State Police will attempt to be proactive and notify Southwestern if a sex offender enrolls at or becomes an employee. A list of offenders, both on and off supervision, including those posted to the public website and those who are not, may be obtained by calling the Oregon State Police at (503)934-1258 or by emailing a request to sexoffender.questions@state.or.us . To look up information on predatory sex offenders by name and location visit http://sexoffenders.oregon.gov/.

## Further Questions may be Directed to the Oregon State Police Sex Offender Unit:

**Oregon State Police** Sex Offender Registration Unit 3565 Trelstad Avenue SE Salem, OR 97317 Phone –(503) 934-1258

Email - sexoffender.questions@osp.oregon.gov

Adopted: February 2, 2022