

Southwestern Oregon Community College

AP 3515 Reporting of Crimes

References:

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998;
20 U.S. Code Section 1094 subdivision (a)(26);
20 U.S. Code Section 1232g;
34 Code of Federal Regulations Sections 99.31(a)(13), (14) and 668.46;
Campus Security Act of 1990;

Members of Southwestern Oregon Community College (SWOCC) who are witnesses or victims of a crime should immediately report the crime to Coos Bay Police Department.

SWOCC shall publish warnings to the campus community about the following crimes:

- Criminal homicide – murder and non-negligent manslaughter;
- Criminal homicide – negligent manslaughter;
- Sex offenses – forcible and non-forcible sex offenses;
- Domestic violence, dating violence, and stalking;
- Robbery;
- Aggravated assault;
- Burglary;
- Motor vehicle theft;
- Arson;
- Arrests for liquor law violations, drug law violations, and illegal weapons possession;
- Persons who were not arrested for liquor law violations, drug law violations, and illegal weapons possession, but who were referred for campus disciplinary action for same;
- Crimes that manifest evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability and involve larceny-theft, simple assault, intimidation, destruction/damage/vandalism of property, or any other crime involving bodily injury;
- Those reported to Coos Bay Police Department; and
- Those that are considered to represent a continuing threat to other students and employees.

In the event that a situation arises, either on or off campus, that, in the judgment of the Vice President of Administrative Services or designee, in conjunction with members of the Emergency Management Team (EMT), constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued through the Emergency Information Website and social media channels. The information shall be disseminated by the PIO in a manner that aids the prevention of similar crimes.

Depending on the particular circumstances of the crime, especially in all situations that could pose an immediate threat to the community and individuals, the Vice President of Administrative Services or designee, in conjunction with members of the Emergency Management Team (EMT), may also post a notice on the campus-wide Emergency Notification System (RAVE), the Emergency Information Website, social media channels, and college and private telecommunication services such as voice, text messaging and email communications, providing the community with more immediate notification.

Southwestern Oregon Community College does not discriminate on the basis of race, color, gender, sexual orientation, marital status, religion, national origin, age, disability status, gender identity, or protected veterans in employment, education, or activities as set forth in compliance with federal and state statutes and regulations.

Anyone with information warranting a timely warning should report the circumstances to Campus Security by phone at 541-297-4200 or in person at the security office located in the Newmark Center.

SWOCC shall not be required to provide a timely warning with respect to crimes reported to a pastoral or professional counselor.

If there is an immediate threat to the health or safety of students or employees occurring on campus, SWOCC shall follow its emergency notification procedures.

SWOCC shall annually collect and distribute statistics concerning crimes on campus. All college staff with significant responsibility for student and campus activities shall report crimes about which they receive information.

SWOCC shall publish an Annual Security Report every year by October 1 that contains statistics regarding crimes committed on campus and at affiliated locations for the previous three years. The Annual Security Report shall also include policies pertaining to campus security, alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, victims' assistance program, student discipline, campus resources and other matters. SWOCC shall make the report available to all current students and employees. SWOCC will also provide prospective students and employees with a copy of the Annual Security Report upon request. A copy of the Annual Security Report can be obtained by contacting the Director of Emergency Management at 541-888-1623 or at the Website address published on the SWOCC website at www.socc.edu.

This report will include applicable crimes committed on campus, in on-campus student housing, on public property within or immediately adjacent to campus, and in or on non-campus buildings or property owned or controlled by the institution or by an officially recognized student organization.

The "Clery Act" crimes to be reported include:

- Criminal Offenses – criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, and arson;
- Hate crimes – Any of the criminal offenses listed above and larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property; Violence Against Women Act (VAWA) Offenses - incidents of domestic violence, dating violence, and stalking; and
- Arrests and referral for disciplinary action – for weapons, drug abuse violations, and liquor law violations.

Such reports shall be made available as required by federal and state law

To Report a Crime:

Contact Campus Security at 541-297-4200 (non-emergencies) and dial 9-1-1 (emergencies only). Any suspicious activity or person seen in the parking lots or loitering around vehicles or inside buildings should be reported to Campus Security. In addition, students, employees, and members of the campus community may report a crime to the following areas:

- **Director of Emergency Management**
(541) 888-1623
- **VP of Administrative Services**
(541) 888-7206
- **VP of Instruction and Student Services**
(541) 888-7214

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- **Director of Conduct and Community Standards**
(541) 888-7098

If you are the victim of a crime and do not want to pursue action within SWOCC's System or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Administrative Services office can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential while taking steps to ensure the future safety of yourself and others. With such information, SWOCC can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

Campus Security encourages anyone who is the victim or witness to any crime to promptly report the incident to the police. Because police reports are public records under state law, Coos Bay Police Department cannot hold reports of crime in confidence. Confidential reports for purposes of inclusion in the annual disclosure of crime statistics can generally be made to other campus security authorities as identified below. Confidential reports of crime may also be made to the Director of Emergency Management at 541-888-1623.

Adopted by Board of Education Action:

Procedure #10.032 May 18, 1987

Adopted by Board of Education:

Procedure #5.014 February 28, 1994

Changed to Administrative Procedure January 22, 1996

Revised: May 21, 2001

Revised: May 10, 2023

Revised: March 13, 2024