
REPORTING CRIMINAL ACTIONS AND OTHER EMERGENCIES

It is the Administrative procedure of the Southwestern Oregon Community College District that all criminal actions and other emergencies occurring on campus will be reported to the Office of Administrative Services.

All criminal actions and other emergencies that occur during off campus College activities will be reported by the College representative to the Office of Administrative Services.

All information of criminal actions will be forwarded to the Coos Bay Police Department.

The College will collect and disclose all information IAW Pub. L. 102-26 Title II: Crime Awareness and Campus Security Act of 1990 and Pub.L. 101-542.

In addition to the annual statistical disclosure, the College will make timely reports to the campus community on crimes reported to the Office of Administrative Services and local law/police agencies that are considered to be a threat to other students and employees. This will be done to aid in the prevention of similar crimes.

The College shall develop procedures to ensure prompt and accurate reporting and the correct use of the appropriate forms. These procedures will be distributed to employees and students.

Adopted by Board of Education:

Procedure # 1.068 April 20, 1992

Changed to Administrative Procedure January 22, 1996

Revised March 13, 2013 (Formerly Admin Policy 5.004)