

# Update: Strategic Plan

2013-2014

Related Core Theme	Objective	Project	Status Update	Quarter	Status
I. Learning & Achievement	LA1: Students demonstrate progress	1.1: Work with faculty and staff to modify the current advising model that reflects the current number of faculty advisors and addresses the ratio of advisees to advisors.	Will be meeting with the VP of Instruction/Student Services to develop new advising workloads for faculty.	Spring	Continued
		1.2: Improve developmental writing completion and progress toward college-level	Completed Writing evaluation plan and assessment of project prior to 2013-2014. Developed new evaluation plan to assess pilots in 2013-14 and 2014-15. Initial data supports the project goal to accelerate students through developmental writing and to achieve similar success in subsequent gateway writing courses. Refer to the ATD brief: <a href="http://www.socc.edu/completion/pgs/bm~doc/fall_atd_brief_120213.pdf">http://www.socc.edu/completion/pgs/bm~doc/fall_atd_brief_120213.pdf</a>	Winter	Completed
		Developmental education faculty attended a workshop in Eugene, OR highlighting the California Acceleration Project ,which models the acceleration of developmental writing and math courses.	Summer	Completed	
		Instituted a tuition reduction for developmental writing courses to encourage accelerated progressions towards college level readiness. Enrollments in developmental writing courses for summer 2013 saw negligible change.	Summer	Completed	
		We initiated accelerated developmental writing course by blending Wr 0525 with WR 90 into a single course. Some students in the course will be able to handle the blend. A few, however, struggled which suggests we many need at least one section of WR 0525 for the lowest level students. Pilot will continue through fall.	Summer	Completed	
	1.3: Improve developmental math completion and progress toward college-level	Clarified with the Curry MTH 20 -70 instructor and students that if students completed the requirements for both classes in one term, grades for both classes would be transcribed without additional cost to the student. Two Curry students (one on-line and one in class) accomplished that task in the 8 week summer term.	Summer	Completed	
		Finalizing the math evaluation plan and developing new evaluation plan for next year due to changes in the course sequencing that is consistent with the ATD project to accelerate student progression through developmental courses.	Winter	Completed	
		Instituted a tuition reduction for developmental math courses to encourage accelerated progressions towards college level readiness. Enrollments in developmental math courses for summer 2013 increased by 2%.	Summer	Completed	

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			SSS will participate in an online Math Pilot Project during summer 2014. This adaptive learning project is designed to accelerate progress toward college-level. The seven-week, faculty-led program will be offered to SSS participants at no cost.	Summer	Continued
			The Trio SSS project volunteered to participate in an online math pilot project provided by COE during summer 2014. Participants include current SSS students as well as Trio students from local high schools entering SWOCC as freshmen fall 2014.	Spring	Continued
	1.4: Improve student-athlete retention and progress toward completion		Continuing to monitor student-athlete retention through grade checks, early alert and eligibility reports.	Fall	Ongoing
			Developed and offered Early Start classes for early arrival fall athletes,; which enabled them to complete credits prior to traditional start of term easing their load during their season, yet complete required credits needed for satisfactory progress. Enhanced advising with this group through expanded communication with coaches, athletes, and athletic department. Assisted with formulation of Student Athlete Advisory Group that helps to oversee issues particular to student athletes (group to start meeting Fall term).	Summer	Completed
			Early Start classes are in place for fall athletes. Money has been set aside for the men's soccer coach to do advising. Working on an advisor training for fall in-service	Spring	Continued
			Implemented fall registration deadline for all returning student-athletes to ensure their progress and retention through the summer.	Spring	Ongoing
			Working with student athlete advisory committee on possible support systems and tutoring options for student-athletes to be more successful.	Winter	Ongoing
	LA2: Students complete certificates, degrees, and transfer	2.1: Plan for additional dual-enrolled opportunities designed to meet state-wide goals for Achievement Compacts.	Approved and updated statuses for six new Dual Credit and Enhanced Options instructors. Added five additional dual credit classes at local high schools.	Summer	Completed
			Instructional Project #17: Several new academic programs were proposed using a new program matrix and endorsed by the New Programs Committee, developed, and approved by the Instructional Council. These programs included AAS CIS Digital Design with six subordinant Pathways certificates, an AAS Accounting and a one year certificate and a Pathway Certificate, a AAS CIS Software Design with a one year certificate and two pathway certificates, and an AS in Forestry. The AAS degree pathways have been submitted to CCWD for approval and the AS has been articulated to OSU.	Spring	Ongoing
			Staff continues to educate students about dual enrollment opportunities and assist them in enrolling.	Spring	Ongoing

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	LA3: Students demonstrate that they have met institutional learning outcomes	3.1: Review progress in student outcomes assessment in academic programs, tying the course outcomes to program outcomes to general education outcomes.	Over 150 courses have had student learning outcomes updated and revised this year to be more clear and measurable. Program faculty are starting to meet to map course outcomes to program outcomes to general education outcomes. In the fall, program faculty will meet to begin developing multiple measures of students achieving learning outcomes in each class and ways to collect data and analyze it on the effectiveness of the instruction. Then faculty will use the data to make changes in their courses to improve the achievement of outcomes by students.	Spring	Ongoing
II. Access	A1: Students access varied learning opportunities	1.1: Improve student achievement through new or enhancing programs or classes	Worked with Phi Theta Kappa officers to develop an "Honors In Action" project, a process that provides opportunities to conduct scholarly research, apply learning, and practice real-world problem-solving by developing an in-depth, action-oriented project related to the PTK Honors Study Topic. PTK advisors provided encouragement, guidance, and support throughout the early stages of this process and ongoing support as the project moves forward.	Summer	Completed
			2013/Fall: Admissions hired 3 interns over summer term to help students who have applied to start college fall term 2013. They walked these students through the financial aid process, housing process and registration process. Attended 35 college fairs/high school visits during fall term to areas throughout Oregon, Washington, Idaho, Nevada, Alaska and Montana. This year we sent 2 student ambassadors to the Montana college fairs and doubled our leads. We have increased our leads overall for fall term college fairs by 179.	Fall	Completed
			A team of Deans and Department Chairs met with Crow Clay Architects and discussed the goals and outcomes for a new Student Learning Center on the Third floor of Tioga. The space is available due to the moving of periodicals to the Second floor of the library. We toured the facility and the current Newmark Center space where Transitional Education is housed. The architects created preliminary plans that were reviewed by faculty, staff, deans and other stakeholders. A few suggestions were made to the plans that would provide private student group study rooms, central location for staff monitoring and technology updates. Dan Able is currently reviewing the project to determine what construction changes could be made by SWOCC staff.	Summer	Completed
			Addressed complaints of noise and cleanliness in SSS tutoring and study areas. Tutors are trained to maintain a clean and positive learning environment that is conducive to studying. Emphasize respect for others (e.g. quietness & cleanliness) to new participants at SSS orientation. Follow-up by staff occurs as needed. Study areas are now clean and conversation is kept mostly to academics.	Fall	Ongoing

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			After a three year search to find a qualified part-time speech instructor for the Curry Campus, SP219 was offered summer term and ongoing rotation of speech classes, one per term, is planned. With the addition of the speech classes, a student can once again complete an AAOT at the Curry Campus without having to take an on-line class.	Summer	Completed
			Curry's first Medical Assistant graduate (Fall 2012) has completed the required work experience and testing (passing with a 97%) to become a certified medical assistant through American Medical Technologists (AMT). She is now living in California and is now pursuing course work and certification in Phlebotomy. Her insight on certification process and testing will be shared with staff and students to enhance their preparations for certification.	Fall	Completed
			The Student First Stop Center created individualized letters that were mailed weekly to all newly-admitted housing students. The letters gave the annual cost of attendance, listed any missing financial aid documents, listed any financial aid awards, and explained the steps needed to complete processes. Between the calls made by the ambassadors, letters sent by First Stop, and First Stop's phone, email, and face-to-face contacts, we noticed a smoother move-in process with more students financially prepared to attend Southwestern. Also with Housing updating their intake form and processes, the two departments communicated better as we encountered and resolved students with special financial issues.	Summer	Completed
			Three new AAS programs were approved for 14-15 in Accounting, Software Development, and Digital Design. Sixteen new certificates were approved for 14-15 in these three programs, EMS, Green Tech, and Welding. A new AS degree with Forestry Emphasis was approved for 14-15 and will have a signed articulation agreement with OSU so that graduates will enter the OSU Forestry program as a full junior. More new programs are coming for 15-16.	Spring	Ongoing
		1.2: Develop additional learning opportunities to meet needs	In Fall 2013, Southwestern transitioned from the LMS ANGEL to eRACER. To prepare for the shift, training workshops were developed and held for faculty. A template of possible shells allowed faculty to develop new individual course shells and then fill with content. Students now have access to nearly all course materials through eRACER. Faculty may apply for funding to develop online courses.	Fall	Completed
			Offering courses in partnering communities is a priority for Extended Learning. This summer, Karen Domine met with Tony Jones, Principal of Winter Lakes Charter School to discuss the possibility of creating a GED evening class in Coquille. Due to budget constraints and loss of an instructor	Summer	Completed

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			for our Myrtle Point class a class, a class was not scheduled for the county. Tony offered his facility and to assist in marketing and promoting the class to the greater community. The budget was reviewed and there is enough to offer GED prep classes two evenings a week in Coquille.	Summer	Completed
			Phi Theta Kappa held its annual formal induction ceremony in April. 2014-15 Officers are installed, orientation completed, and planning for 2014-15 academic year is underway.	Spring	Ongoing
			SSS staff conducted a workshop to teach students how to navigate myLakerLink.	Fall	Completed
			Student Athlete Advisory Committee has been formed and met 3 times during the fall term to discuss retention, conduct and other various topics of concern for student-athletes.	Fall	Continued
			The Curry Tutoring program is staffed entirely by volunteers. Eight volunteers donated 349.25 tutoring hours that can be documented (volunteer tutors are not as motivated to track their hours as paid tutors). Individual tutors contributed between 7 to 83 hours of free tutoring for our students. This year twenty-five students accessed tutoring services for as little as 1.5 hours for a specific assignment to 118 hours over the course of three terms. Of the 349.25 tutoring hours, 72.25 were delivered at the Gold Beach Center (by one volunteer) and 277 hours were delivered at the Curry Campus.	Spring	Completed
		1.3: Increase student transition opportunities	Offered a new student orientation at the Curry Campus each quarter. A total of 29 students attended (FALL-18, WINTER - 8, and SPRING - 3).	Spring	Completed
			On May 22, the Curry Campus hosted a Gear-Up/ Morning at Southwestern event for Azalea Middle School 7th graders. 130 students attended. Students rotated through sessions lead by college instructors and staff with activities in science, allied health, art, the college application process. Karen Matson also delivered one session over IPV, so that students could experience an IPV classroom.	Spring	Completed
			SSS staff participated in a transfer workshop with housing students.	Fall	Completed
		1.4: Increase breadth and depth of online courses	Faculty continue to review and practice Quality Matters in preparation for online courses. Some faculty have received prior training and others will continue to receive training. The Teaching and Learning Center (TLC) conducts small workshops to train faculty in the use of eRACER. We have formally reviewed ten online courses, and plan to regularly review all online courses using Quality Matters as the basis for the reviews. As we continue to assess our current online courses, we are also developing additional online courses and established criteria in evaluating those courses.	Spring	Completed

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		1.5: Enhance and improve enrollment processes and activities to promote student engagement and retention.	A process to increase retention from spring to fall was Implemented in spring 2014. Students registering for fall by May 30 will receive a \$30 bookstore voucher for textbooks in the fall.	Spring	Completed
			A Strategic Enrollment Management Plan (SEMP) was developed in 13-14 to focus on recruitment of non-traditional students and retention of existing students. Best practices are presented to enhance retention and recruitment success. The college did experience a 9.5% increase in retention from winter to spring from last year, showing that activities implemented are working.	Spring	Ongoing
			Completed articulation agreements with three new English Language Institutes in Oregon and California.	Summer	Completed
			Developed a outline and plan to implement an Online New Student Orientation. Updated the Clubs Manual. Began updating the ASG website.	Summer	Completed
			Developed advertising campaigns in South Korea and Japan.	Summer	Completed
			Established advertisements in six different languages with Study USA Publications.	Summer	Completed
			Hired 3 summer interns from the 2013-2014 student ambassadors to work during the summer. They are responsible for contacting students who have applied for fall term 2014 and help them through the admissions/enrollment process. They will also continue to follow up with inquiry lists/phone calls	Summer	Ongoing
			Implement new men's and women's swimming programs in order to provide another opportunity for students to learn and grow.	Spring	Ongoing
			Implemented student-athlete centered department evaluation to look closely at travel accommodations, equipment needs and academic support from the student-athlete perspective.	Spring	Completed
			The athletic department has researched and developed the budget and planning necessary to begin a men's and women's swimming program for the fall of 2014.	Winter	Ongoing
	A2: Students access services that support learning	2.1: Survey staffing needs and prioritize the hiring of faculty and staff to meet student needs	met with VP of Student Services and discussed advising needs. worked with the budget process and secured funding for two positions will continue monitoring to add staff as needed and budget allows	Spring	Continued
		2.2: Assess testing and advising in order to facilitate the success of students in appropriate courses and programs	conducted an advising survey spring term to review students satisfaction with advising will assess annually	Spring	Continued
			Due to many upcoming changes to 2014-15 CTE programs, Diana Schab gave an in person, indepth orientation to the	Spring	Completed

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			changes to current and new programs to Curry staff on May 2.	Spring	Completed
		2.3: Conduct needs assessment of services and facilities to meet ADA	met with staff and developed new sign showing ADA accessible routs on campus. Met with VP of Adminstration Services to talk about facilities. Sent web links to sites relating to facilities and ADA accessibility. Reviewing OCR report and developing trainings, completing tasks asked for by OCR report	Spring	Continued
		2.4: Expand College Now Program in all three areas: Dual Credit, Expanded Options, and Enhanced Options	Approved and updated statuses for six new Dual Credit and Enhanced Options instructors. Added five additional dual credit classes at local high schools.	Summer	Completed
	A3: Students access relevant curricula that support lifelong learning and achievement	3.1: Encourage the development of delivery systems that meet the needs of students in various communities.	Instructional Goal #6 - Instructional Scheduling/Facilities Use. Goal not fully met though process and protocols were established and some changes implemented: A campus wide discussion was held in fall and winter term to evaluate the benefits and impacts of a proposal to modify the Fall term start date and a decision was made to not implement the change but to revisit the student orientation schedule; Facilities inventory has been drafted; Deans discussions concluded that creative scheduling models would need to be thoroughly researched prior to consideration due to potential impacts both positive and negative; Faculty Senate became the active faculty partner in the Instructional Scheduling/Facilities Use planning; Scheduling for 2014-2015 was reviewed to ensure the availability of an online/evening AAOT opportunity; and through the AMP discussions it was determined that this goal need to further encompass technology, furnishings, and the FUG as the influence instruction and efficient use of facilities.	Spring	Ongoing
III. Community Engagement	CE1: Southwestern serves our communities by providing quality training and business development to address the changing community workforce needs	1.1: Evaluate and prioritize current community partnerships			
		1.2: Improve communication and involvement with community stakeholders -e.g. school districts, business and industry	Wrote two letters of support for grants being submitted by community partners. One grant is being written by Curry Public Transit to replace two vehicles and the other is being submit by the City of Brookings to enhance the bike /pedestrian system. Both projects will enhance access to programs and services at the college	Fall	Completed
	CE2: Southwestern provides our community members	2.1: Enhance student activities for all students	ASG held a weekly bowling league during fall term for all students.	Fall	Completed

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	access to a wide range of quality, lifelong learning activities	2.1: Enhance student activities for all students	ASG held a weekly bowling league during fall term for all students.	Fall	Completed
			Community Education added 5 new classes to the schedule. Three PE and 2 ART classes.	Spring	Ongoing
			Developed a plan for an all student College Activities Board to identify more effective programming on campus. Planned programming to provide enrichment for all students.	Summer	Completed
			Student Life and ASG put on a Final Week Coffee bar for all students on campus.	Fall	Ongoing
	2.2: Enhance staff and faculty activities and interaction with each other		Winter In-service was dedicated to the culture shift project. A facilitator was hired to lead the staff in an exercise to identify ways the college can improve and enhance its culture to work more closely together. From that in-service, 7 goal projects were developed that are being worked on by different committees and groups across campus. The Deans and VPI and SS will be recommending other culture shift projects to implement for 14-15.	Spring	Ongoing
	2.3: Explore collaborative projects with district cities		Established meetings with Coos Bay Downtown Association to discuss student access to local community partners and businesses.	Summer	Completed
			Hosted 3A state basketball tournament teams and provided a practice venue for training.	Winter	Completed
	2.4: Increase and enhance activities for community attendance		12/3/13 - Coordinated Holiday Lighting Structure Project with SWOCC Welding students, Bay Area Hospital, North Bend and Marshfield Key Clubs. SWOCC students made three holiday structures - snowman, tree, and gift boxes. Key Club students purchased and decorated the structures. Structures were on display from 12/2/13 - 12/28/13. Generated news stories in both the World newspaper and on KCBY tv. Will have SWOCC students make another structure next fall and install that along with those from this year at the hospital again in early December 2014	Fall	Ongoing
			Foundation worked in collaboration with OCCI to host the 2014 Southwestern Distinguished Alumnus event. The 23rd annual celebration brought approximately 90 community members to campus to interact with the Foundation, alumni, college staff and OCCI students.	Spring	Completed
			Hosted the 2nd annual Big Mike South Coast High School All-Star Basketball games.	Winter	Completed
			SSS staff participated in the planning and promotion of the Oregon College Access Network's Annual Conference held on SWOCC campus.	Fall	Completed
			Student Government showed the film, The Last Ocean. Community partners and members were invited as well as	Fall	Completed



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			campus students.	Fall	Completed
	CE3: Our community members participate and contribute to the Foundation in support of the College	3.1: Expand access to financial assistance.	Foundation awarded educational scholarships totaling \$79,859 to 72 students; emergency assistance scholarships totaling \$4,915 to 20 students; and \$400 in GED scholarships to 4 students. This represents an increase of \$22,796 in assistance to an additional 26 students over the prior year.	Spring	Completed
			Foundation developed and implemented a plan for collaboration with public and private entities in the natural resources industry to solicit two years of start-up funding for the Associate of Science degree with forestry emphasis program.	Spring	Ongoing
			Foundation received promise of an Endowment from the Coos Realtors Board.	Winter	Ongoing
			Laker Club hosted a "Meet & Greet" on the Brookings campus. All SWOCC graduates living in the area surrounding the Brookings campus were invited to attend.	Fall	Completed
			Laker Club purchased Legacy Bricks for all former "Distinguished Alumni" and will have them placed in the Hansen Union Square. All Distinguished Alumni who received a brick was sent a letter inviting them to come and see their brick, promoting new interest in our campus.	Winter	Completed
			New Foundation Board Members have been voted in which will develop new community contacts. Foundation Board will work together to encourage support of the college.	Fall	Ongoing
			The Foundation exceeded the revenue goal and obtained \$100,000 donation from the First Presbyterian Church of Coos Bay.	Summer	Completed
			The Foundation met the goals for the Superhero Scholarship Campaign by raising \$50,000 from five donors. Donors include the Coquille Tribe, Peter & Clarinda Hansen, Brenda Brecke, John Flaxel Family and the Umpqua Bank.	Summer	Completed
			The Foundation received \$3,500 toward the Coos County Board of Realtors planned scholarship endowment of \$10,000.	Spring	Ongoing
			The Foundation worked in cooperation with the Coos Watershed Association and received a \$5,000 grant from the Pacific Power Foundation to help fund the Natural Resources Summer Bridge pilot project for 10 high school students.	Spring	Completed
			Three new AAS programs were approved for 14-15 in Accounting, Software Development, and Digital Design. Sixteen new certificates were approved for 14-15 in these three programs, EMS, Green Tech, and Welding. A new AS degree with Forestry Emphasis was approved for 14-15 and will have a signed articulation agreement with OSU so that graduates will enter the OSU Forestry program as a full junior. More new programs are coming for 15-16.	Spring	Ongoing

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			Through on-going cooperation with the Coos Watershed Association the Foundation has secured \$15,000 for student stipends to continue a natural resources class that supports coho salmon fisheries recovery. The class offers an internship for 10 students for the summer.	Summer	Completed
IV. Sustainability	S1: Southwestern provides responsible fiscal management	1.1: Explore additional resource opportunities for the College	Leased office and classroom space on the Curry Campus to South Coast Employment Corporation (SCBEC) providing a new source of revenue for the college and new opportunities for collaborations that will benefit college students and SCBEC clients	Summer	Completed
			The Foundation retained an accounting firm specializing in non-profit fund management and brought the Foundation's policies with regard to endowment funds in alignment with UPMIFA (Unified Accounting Standards). These management practices and policies will provide for long term sustainability and growth of scholarship and program funds.	Summer	Completed
	S2: Southwestern builds and maintains a sustainable infrastructure of human, technology, and facility resources	2.1: Submit program accreditation and self-study reports			
		2.2: NWCCU Year Three Report Preparation	Review of the current planning processes and program review processes to support implementation of PerformanceCloud.	Spring	Ongoing
			Reviewed Success Indicators for applicability to Mission, alignment with Core Themes and Objectives, appropriate measure and thresholds in place including tools/instruments to measure the indicator, and alignment with Unit planning.	Winter	Completed
			Updated all Success Indicator templates for 2013-14 and met with all staff with lead responsibility to ensure compliance with accreditation standards.	Spring	Completed
			We have begun the process of developing timelines and assigning lead people for the year 3 report due next March. The report has been changed by NWCCU and is now called the Mid Cycle Evaluation report, so adjustments have been made in the timelines and assignments with work starting in earnest in summer 2014.	Spring	Ongoing
		2.3: Purchase and implement new or enhance hardware/software	95% of XP staff pc's replaced with windows 7 pc's.	Fall	Ongoing
			Cisco Prime network monitoring software installed on new VMware server.	Winter	Completed
			Cleaned up and re-cabled all network wiring closets.	Fall	Completed
			Continuing to purchase off lease equipment for our replacement plan. 60 small form factor Dell pc's were purchased. Solid state drives are being used to upgrade staff	Summer	Ongoing

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			pc's.	Summer	Ongoing
			Core, Distribution and Edge network switches replaced.	Winter	Completed
			Data Protection manager installed. Implementation will be applied to test group.	Winter	Ongoing
			eRacer upgraded to eLearning	Fall	Completed
			Exchange 2013 migration complete. All user accounts are on the new platform.	Winter	Completed
			GED testing is changing to computer based in January 2014. The test will be aligned with Common Core Standards, move from 5 to 4 subjects which will include science. It is critical our faculty and staff who work directly with GED have an understanding of the changes. For the first time in a long time, faculty and staff from both Coos and Curry counties came together for a day of training and sharing. There were several presentations and much discussion. There is planned on-going support through out the academic year.	Summer	Completed
			Implementing new dashboard reports for yearly student information and quarterly data for FTE, billing credits, course completions for automatic distribution to appropriate staff and community. Draft reports developed in June.	Spring	Completed
			Installed new tape library for backups	Fall	Completed
			Jenzabar upgrades installed	Fall	Completed
			Migration of all email to Exchange 2013 complete	Fall	Completed
			Network Access Control appliance updated with the latest patches and signatures.	Winter	Ongoing
			New projector installed in PAC to replace failed unit.	Fall	Completed
			Purchased 10 off lease laptops to replace old units	Fall	Completed
			SAN capacity increased.	Winter	Completed
			Smart projectors installed in classrooms	Fall	Continued
			SSS purchased two laptops for staff, facilitating productivity during periods of travel. Also purchased two printers with duplex capabilities for staff and student use.	Spring	Completed
			Updated phone and voicemail software,	Fall	Completed
			Wireless access points replaced.	Winter	Ongoing
		2.4: Implement processes, procedures, plans to support Institutional Effectiveness and Continual Improvement processes including development of an instructional data plan.	Completed annual data briefs for ATD and Fall Brief for the Writing Project	Fall	Completed
			Continued to work on Health Care Affordability Act (ACA) and its implementation. Developed bdugeting parameters for	Summer	Ongoing

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			instruction that identify cost of workload assignments with part time faculty.	Summer	Ongoing
			Developed course completion report for individual faculty and similar reports for Deans to review all courses.	Summer	Completed
			Developed new reports for College Now to support Success Indicator 29 and reporting for Achievement Compact.	Fall	Completed
			Developed process to implement electronic data dictionary to track all tables and columns within Jenzabar including data definitions and links to use in reports and other data software. Incorporates documentation into the process. Implementation to occur over the next year through IR and IT.	Spring	Completed
			Developed process to track Mission Fulfillment indicators, developed new report in SSRS for reporting access within myLakerLink using a dashboard approach.	Fall	Completed
			Developed reports for CWE and Internship tracking and reporting for Success Indicator 14.	Summer	Completed
			Employee and training for part-time and full-time faculty include winter in-service focusing on culture shift through a national presenter and all employees. Southwestern is also associated with Achieving the Dream which provides numerous faculty and staff to interact with each other and with other colleges to focus on retention and completion. Southwestern is also participates through the Degree Qualifications Profile in Oregon. More and more faculty will participate in the growing Multi-state Collaborative Assessment workgroup representing Oregon community colleges and university systems plus other states. Faculty have also been given general training in ePortfolios.	Winter	Completed
			Finalized program review data points, developed instructional reports to support program review and retention, developed report sharing protocol including full listing of available SSRS reports viewable in myLakerLink. Developed portal report pages for instructional administration, faculty, and staff.	Winter	Completed
			Instructional Goal #13 Data Use - Improvement: Significant Progress toward Goals. A Data-informed Instructional Program Review has been designed to promote review and consideration of both Student Learning Outcomes assessment data and 16 elements of program operational data; IR/IT developed a data Resource Center tab within LakerLink to make program review data available to all faculty; Academic Affairs Faculty Senate Committee assigned oversight and review of program review process and related program viability process; and a pilot of the new data-driven program review process will be completed this summer so that	Spring	Ongoing

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			feedback can guide refinement and enhancement of process and resources and a full implementation can begin in Fall 2014.	Spring	Ongoing
			New data capacity has been purchased and installed. New backup tape library has been purchased and installed. New Backup software is installed and configured.	Summer	Completed
			Re-designed all Success Indicator reports to align with accreditation and planning processes. Updated all indicators measurement and criteria. Updated website with all reports for 2012-13. Finalized the Mission Fulfillment report and linked to all reports.	Summer	Completed
			Submitted all historical data (six years) for the new state reporting system D4A (replaces OCCURS). Completed new programs to extract data for the new reporting system.	Summer	Completed
		2.5: Meet accreditation benchmarks			
		2.6: Complete Board Policies and Administrative Policies & Procedures revamping	Eight administrative policies have been revised for clarity and updated processes: APP 4021 Archiving Guidelines for Faculty, APP 4022 Classroom Recordings, APP 7077 Part Time Faculty Salary Schedule, APP 7079 Part Time Faculty Tuition Waiver Credit, APP 7175 Faculty Minimum Qualifications, and APP 7190 Faculty Selection. Each policy was presented to the Policy Committee and approved.	Spring	Completed
			Revised the following policies and applications: APP 7175 - (updated twice) Faculty Minimum Qualificataions BP 4030 Freedom of Expression APP 7077 PT Faculty Salary Schedule APP 6.5.016 PT Faculty Tuition Waiver Credit APP 4022 Classroom Recordings APP 4021 Archiving Guidelines for Faculty APP 10032 Use of Library Facilities by Non students APP 7074 Initial Step Placement on the PT faculty salary schedule APP 10031 Access to College Facilities Retired Policy 8.008 Policy 8.006 Faculty Selection	Spring	Ongoing
		2.7: Develop operational manuals	Developed a Supervisor FMLA/OFLA handbook to assist managers with handling these types of situations in the workplace.	Summer	Completed
			Documented Title III eligibility application procedures.	Winter	Completed
		2.8: Development of College Council functions - planning, budgeting, The Master Plan	Developed interim planning process for 2014-2015 pending implementation of PerformanceCloud and development of an integrated process to support accreditation reporting.	Spring	Completed
		2.9: Work toward the space integration			

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		of science, technologies and allied health and the planning and financing of appropriate facilities			
	210: Expand procedure and systems to enhance and assist Emergency Management including updating the crisis management plan		Moved OCCI web site to a hosted site.	Fall	Completed
			Updated the ITS departmental emergency management plan	Fall	Ongoing
	211: Increasing security measures and training		PCI compliance updated	Fall	Completed
	212: Offer and support employee training and credentialing including professional development opportunities for faculty and staff along with a part-time Faculty support plan.		Carolyn attended DSM5 training and earned certification.	Fall	Completed
			Carolyn attended the NACADA Annual Conference in Salt Lake City.	Fall	Completed
			Continuing to offer computer based training sessions to ITS staff. Staff are participating in the training.	Summer	Ongoing
			Michelle attended a seminar on career counseling provided by CASE.	Summer	Completed
			On line training licenses purchased for technical training of staff.	Fall	Ongoing
			On May 17, three Curry instructors participated in the Rubrics Workshop for part-time instructor held on the Coos Campus via IPV. Marta Wozniak acted as the local planning team host, leading local breakout discussions.	Spring	Completed
			SSS staff members attended the Oregon Trio Assn. Professional Development Conference and the NAEOP Annual Conference in 2013.	Fall	Completed
			Trained instructional administrative staff and other administrative staff to use program review reports that support data needs; developed over 10 reports that are viewable within myLakerLink.	Spring	Completed
	213: Explore activities and programs to enhance employee engagement				
	214: Funding obtained and technology purchased to meet the needs of the college community		Network project purchased and installed. All end of life equipment replaced.	Fall	Ongoing
			Network upgrade completed	Winter	Completed
	215: Review organizational structure to achieve mission fulfillment				
	216: Develop a plan to provide support,		Instructional Goal #15 - Part time faculty support: Met 2013-	Spring	Ongoing

Related Core Theme	Objective	Project	Status Update	Quarter	Status
		evaluation, compensation, and mentoring to part-time faculty to enhance their connection with the campus community and their contribution to the instructional programs.	2014 Goal. A part-time faculty advisory committee has been formed and held two meetings during the 2013-2014 academic year; a part-time faculty newsletter was distributed electronically to all part-time faculty each month; the first part-time Faculty Professional Development workshop on Rubrics was held on May 17th with twelve in attendance; part-time faculty were invited to attend the Sarah Varnum Institute for Instructional Excellence at Chemeketa Community College on May 16th; a 2.5% increase for part time faculty salaries was proposed in the 2014-2015 budget; Instructional Design and Delivery and the Faculty Development Faculty Senate Committees have been assigned along with CTE Dean to lead initiatives; and planning has begun for part time faculty activities for 2014-2015.	Spring	Ongoing
		217: Work with faculty and staff to develop a consistent program review process and schedule for the college.	The Program Review process and schedule was revised in 2013-14. We are now on a four year schedule with specific programs listed for each year over the next 4 years. A new report template was developed and approved by Instructional Council and is being used by the 20113-14 Program Review programs. A set of data has been identified that will be included in every program review to be consistent from one program to another. IR has developed data search reports in MyLakerLink to access this data. Faculty are being trained in this between spring 2014 and next fall. A new Program viability process with data scoring will be piloted in Fall 2014 that will measure the relative health and effectiveness of every academic program and will be tied to Program Review.	Spring	Ongoing
		218: Determine the current culture present in instruction and student services and the culture that is desired and work to close the gap between the two.	Winter In-service was dedicated to the culture shift project. A facilitator was hired to lead the staff in an exercise to identify ways the college can improve and enhance its culture to work more closely together. From that in-service, 7 goal projects were developed that are being worked on by different committees and groups across campus. The Deans and VPI and SS will be recommending other culture shift projects to implement for 14-15.	Spring	Ongoing
		219: Work with faculty and staff to develop consistent, flexible, multi-tiered professional development options to support instructional excellence, maintain institutional vitality, promote professional/occupational scholarship and training, encourage individual education and personal growth, and improve morale and performance.	Employee Satisfaction Survey results received in September 2013. Results will be communicated as scheduled during the Jan 2014 Board Meeting and sent via email to all employee groups. Participation was lower than expected due to software issues with ModernThink.	Fall	Completed
			Took on-line training for the Developments Wealth Engine module. This training will enable the Foundation to measure	Fall	Ongoing

Related Core Theme	Objective	Project	Status Update	Quarter	Status
			the return on fundraising and investment and measure the wealth intelligence within our community. It will aid in controlling costs and maximizing contributions.	Fall	Ongoing
	S3: Southwestern delivers viable quality instruction	3.1: Improve quality control of academic offerings through effective course and program evaluation and faculty evaluation	The Program Review process and schedule was revised in 2013-14. We are now on a four year schedule with specific programs listed for each year over the next 4 years. A new report template was developed and approved by Instructional Council and is being used by the 20113-14 Program Review programs. A set of data has been identified that will be included in every program review to be consistent from one program to another. IR has developed data search reports in MyLakerLink to access this data. Faculty are being trained in this between spring 2014 and next fall. A new Program viability process with data scoring will be piloted in Fall 2014 that will measure the relative health and effectiveness of every academic program and will be tied to Program Review.	Spring	Ongoing
		3.2: Reorganize instructional units so that the various components and functions fit together in a logical, manageable and sustainable manner			
		3.3: Online learning - create an evaluation process for courses and explore e-tutoring options	A Faculty Senate committee has developed an online course evaluation process. An earlier version was used to evaluate ten online courses. The evaluations are based on Quality Matters (best practices). Southwestern now has an online writing tutor.	Spring	Completed
			Faculty Senate has created a committee to develop online evaluation form and process to enhance the quality of instruction.	Summer	Completed
		3.4: Develop a process for evaluating the viability of academic programs at the college.	Draft process and measurement scale for Program Viability has been designed with help of Academic Affairs Senate Committee. Presentation has been made to Faculty Senate and Instructional Council has approved a pilot project for Fall 2014 to implement the process and evaluate it in winter 2015.	Spring	Ongoing