



Safety Committee Meeting Minutes/Agenda

Chairperson: Kyle Croy
Notetaker: Karie Rose
Attendees: Joe Belter, Kyle Croy, Karie Rose, Rob Aton, Dale Fisher, John Atkinson, Steve Delgado, Rachel Lyon, Denise Russell, Jackie Hansford, Lena Chester, Michael Wolf
Date: October 21, 2025
Curry County: 541-469-5017

OLD BUSINESS

There are no minutes from the September meeting, as building safety inspections were conducted in place of the meeting.

NEW BUSINESS

DISCUSSION

PACE Risk Assessment

- Rachel provided information on what was found during the assessment, starting with the advisory risks, then the moderate, and finally the severe risks.
- Advisory risks include hoists having rated load capacities, recommended speeds, special instructions or hazards posted along with inspection logs. The PAC needs rigging inspections on the stage. Winches (for lowering basketball hoops) have been inspected but need to have inspection documentation posted.
- Moderate risks include housekeeping practices, proper ladder storage, electrical panel clearance, and weekly eyewash station flushes with documentation.
- Severe risks include non-encroachment safety lines needing to be painted on the floors around machines, table saws needing blade guards and anti-kickback devices, shop equipment that is not being used needs to be removed, and portable bleachers need to have guardrails.

Quarterly Inspection Review

- Quarterly inspections are being completed. Once inspections are completed, Karie is inputting work orders for the maintenance crew to address the issues.
- All the issues found during the PACE risk assessment are also being inputted into work orders.
- Rachel suggested that we think about whether we should participate in a voluntary OSHA inspection or not. She stated that if we voluntarily participate then we can't be fined for a period of time. She also stated that PACE does the risk assessment with the College every 2 years.
- It was discussed that Lena's kitchen safety checklist needs to be updated.

Performance Art Center Stage Rigging Inspection

- Kyle stated that he is actively working to get a rigging inspection done as well as training for maintenance staff to do the rigging inspections.
- Rachel suggested that we put in for FTE with Jackie for the training.

ACCIDENTS AND NEAR MISSES

Non-Employee

1. Dellwood (student) – A student fell and scuffed knee. Nothing was found that needed repaired.
2. Newmark parking lot- Someone tripped over recently built curb. Curbs have now been painted yellow.

Employees

1. Dorms- A summer worker was stung by a bee. Bills pest control was called and they removed the nest.
2. Dorm Kitchen- Summer workers moved a stove and had the door fall on them. We will pay more attention to this during summer training.
3. Kitchen- Boiling water on hand. Addressed by supervisor
4. Kitchen- While transferring freight to freezer, a worker noticed sharp pain in stomach after going home. Addressed by supervisor.

Next safety meeting is scheduled for November 18th, 2025 at 1:00 pm in Dellwood 21