



SOUTHWESTERN
AN OREGON COMMUNITY COLLEGE

Safety Committee Meeting Minutes/Agenda

Chairperson: Kyle Croy
Notetaker: Nicki Clubb
Attendees: Joe Belter, Kyle Croy, Mike Herbert, Kristin Davis, Nicki Clubb
Date: June 20th, 2023
Curry County: 541-469-5017

OLD BUSINESS

- The minutes of the May 16th, 2023 meeting were unanimously approved.

NEW BUSINESS/AGENDA

AGENDA

- Approval of May 16th, 2023 minutes

DISCUSSION

- The committee discussed the need for additional AED's across campus and explored the possibility of offering CPR Certification classes to employees every other week during the summer.
 - Kyle will talk with Rachele to see how this could be accomplished
- Nicki informed the committee that she reached out to Brown and Brown to inquire about whether our students are required to follow the same workplace safety rules as the employees. The representative from B&B mentioned that it is important to strive for consistent best practices across the board, but emphasized that the OSHA checklists and regulations primarily focus on employees. Mike added that safety rules are already incorporated into the students' syllabus.

ACCIDENTS AND NEAR MISSES

- The committee reviewed recent incidents, including accidents and near misses. One incident entailed a community member falling while making her way to a seat before the graduation ceremony, prompting Kyle to initiate efforts towards installing a railing and signage in the auditorium where the incident took place. Additionally, an employee stumbled due to another employee's foot and suffered a fall, while another employee injured their back while transporting boxes from the parking lot to their office.

Next safety meeting is scheduled for July 18, 2023 at 2:00 pm in Dellwood 21.