



Safety Committee Meeting Minutes/Agenda

Chairperson: Kyle Croy
Notetaker: Nicki Clubb
Attendees: Joe Belter, Kyle Croy, Rob Aton, Kristin Davis, Mike Herbert, John Atkinson, Nicki Clubb
Date: December 13, 2023
Curry County: 541-469-5017

OLD BUSINESS

The minutes of the October 24th, 2023 meeting were unanimously approved.

NEW BUSINESS/AGENDA

AGENDA

- Approval of October 24th, 2023 minutes

DISCUSSION

- Kyle shared a safety checklist from Santa Fe College for review, seeking feedback to simplify SWOCC's current list while retaining key elements. The committee responded positively, and Kyle and Nicki will collaborate on a revised draft for the next meeting.
- We are looking for Building/Department leads to be in charge of areas of campus to allow a point of contact for safety training/inspections and training in emergencies.
- The outdated one-page Emergency Phone Numbers sheet will be modernized in collaboration with Marketing to reflect current information.
- Several concerns were raised about the concrete benches, citing safety risks from individuals walking into them. Kyle will investigate potential removal or safety modifications.
- The missing handrails in Umpqua 184 have been installed, addressing a prior safety concern.
- Facilities is proactively removing dead trees across campus in preparation for potential winter storms.

ACCIDENTS AND NEAR MISSES

- An employee accidentally drove into one of the concrete benches, resulting in minor injuries.

Next safety meeting is scheduled for January 16th, 2024 at 2:00 pm in Dellwood 21.