2018-2019 Planning & Budgeting
2018-2019 Planned Projects Status Update

Action Statuses

Operational Planning (Copy 2)

Learning & Achievement

Outcome: Student Success and Achievement
Provide or support a variety of services for a diverse student population, and create or adjust processes that allow all students at the college to successfully achieve their goals

▼ **Action:** College Success Course

Project Description:	Offer a yearlong college success sequence of one-credit courses and require it of most new, developmental level students.
Project Activities / Details:	Develop learning communities centered in the college success class
Key/Responsible Personnel:	FYE committee Ron Bell
Project Evaluation / Indicator to Measure Achievement:	SI 11
Indicator Target:	Fall 2017
Budget request amount:	$0.00
Priority:	

Status for College Success Course

Current Status:	Completed
Budget Status:	

Project Status Update: 9/28/18- The year-long class was implemented for 2017-18 but was discontinued in 2018-19 due to low enrollment and lack of staff enthusiasm.
Learning Communities started in Winter 2017-18 but were discontinued due to low enrollment and lack of cooperation with cross-disciplines.
5/28/19- Starting fall of 2019 all first time/full time students enrolled in our AAOT, AGS, or AS program will be required to take a one credit college success course during fall term.

Project Evaluation / Indicator Achievement Update:

▼ **Action:** First Year Experience

Project Description:	Develop and implement a first year experience program including a Laker Welcome day and other activities throughout the year.
Project Activities / Details:	FYE Meetings Plan Laker Welcome Day Assess the program to support future enhancements
Key/Responsible Personnel:	FYE Committee
Project Evaluation / Indicator to Measure Achievement:	SI 11
Indicator Target:	Spring 2020
Budget request amount:	$0.00
Priority:	

Status for First Year Experience

Current Status:	In Progress
Budget Status:	
Project Status Update:	Update 9/28/18- The FYE committee met in summer to

plan the Laker Welcome Day and start of the year events. Kyle Croy worked on events to enhance first year experience.

Update 5/28/19- The FYE committee met and came up with a clear mission statement and outcomes

"Engage students on campus and in the community to increase their academic and personal growth, to encourage persistence from term to term, and to increase excellence in year one."

Outcomes

1. Provide opportunities for new students to engage with fellow students, faculty, and staff to begin building their campus community.

2. Prepare students to navigate the campus environment.

3. Create an atmosphere that encourages wellness, promotes positive attitudes, and stimulates excitement for learning.

4. Promote students entering and staying on the path to completion.

The committee will use these outcomes to assess our FYE program. Under each outcome we listed 6-15 programs that we currently offer students. Once we start assessing the outcomes we will be able to see how valuable our programs are.

Project Evaluation / Indicator Achievement Update:

▼ **Action:** Implement and enhance Laker Connect.

Project Description:	Support student success by enhancing Early Alerts. develop standing Laker Connect committee.
Project Activities / Details:	
Key/Responsible Personnel:	Shawn Liggett/Tim Dailey
Project Evaluation / Indicator to Measure Achievement:	SI 28 SI 48
Indicator Target:	June 2020
Budget request amount:	$0.00

Priority:

Status for Implement and enhance Laker Connect.

Current Status: Completed

Budget Status:

Project Status Update: Laker Connect has been successfully implemented and
                               enhanced, a standing committee of stakeholders will
                               now be formed to support on-going work.
                               The Retention Action Team meets every Wednesday to
                               discuss LakerConnect messages that have come into the
                               system. Dean of SS&T identifies students that have
                               multiple early alerts or have shown a high level of need
                               and the team shares information and determines the
                               best way to follow up. Intervention protocols are being
                               developed to guide faculty advisors when dealing with
                               students. T-shirts are being giving as awards to
                               incentivize participation with LakerConnect software.
                               The R.A.T. will discuss a broader retention strategy to
                               improve SI 48.

Project Evaluation /
Indicator Achievement
Update:

▼ **Action:** New Student Orientation

Project Description: Develop and implement online Orientation for
                              degree-seeking students

Project Activities / Details: Form a New Student Orientation Committee
                               Keep information current
                               Develop specialized sections for athletics,
                               housing, and OCCI

Key/Responsible   Committee, Mike Herbert, Joe Belter, Shawn
Personnel: Warren

Project Evaluation /   SI 28
Indicator to Measure   SI 48
Achievement:

Indicator Target: May 2020

Budget request amount:	$0.00
Priority:	

Status for New Student Orientation

Current Status:	In Progress
Budget Status:	
Project Status Update:	Update 9/28/18- Online orientation was successfully updated; committee will be on-going to keep information current. Stakeholders in athletics, housing, and OCCI will be brought together to create specialized orientations for those groups.
	Update- 5/22/19- Committee has been meeting to redesign NSO and make it more student friendly. They have chosen a new design offered under the existing platform for better use with phones and tablets, as well as a more user friendly interface. They will spend the summer adding video and streamlining content.
Project Evaluation / Indicator Achievement Update:	

Access

Outcome: Student Access
Provide learning opportunities that meet current and future educational needs of students with a broad range of diverse requirements.

▼ Action: Advising Redesign

Project Description:	Redesign the current advising model, advisor workload, and processes to enhance student satisfaction and success including developing an ongoing training for advisors
Project Activities / Details:	Develop training for faculty advisors

Key/Responsible Personnel:	Tim Dailey
Project Evaluation / Indicator to Measure Achievement:	SI 38
Indicator Target:	May 2018
Budget request amount:	$0.00
Priority:	

Status for Advising Redesign

Current Status:	Completed
Budget Status:	
Project Status Update:	Update 9/28/18- This project is complete. Advising was redesigned and the professional advising staff developed trainings for new faculty advisors; trainings will remain on-going.
Project Evaluation / Indicator Achievement Update:	

▼ **Action:** College Now Certification

Project Description:	Complete College Now certification process in order to allow the College to continue to offer accelerated learning opportunities for local high school students.
Project Activities / Details:	
Key/Responsible Personnel:	Tom Nicholls, Teri Grier
Project Evaluation / Indicator to Measure Achievement:	SI 29
Indicator Target:	May 2019
Budget request amount:	$0.00
Priority:	

Status for College Now Certification

Current Status:	Completed
Budget Status:	
Project Status Update:	Update 5/10/19-Certification Self-Study was completed and submitted to the HECC on May 1, 2019.
Project Evaluation / Indicator Achievement Update:	

▼ **Action:** ELI Program

Project Description:	Explore the possibility of re-establishing an ELI program
Project Activities / Details:	Meet with stakeholders Review ELI programs within Oregon and other areas as applicable Preliminary feasibility study and budget considerations
Key/Responsible Personnel:	Tom Nicholls, Ali Mageehon
Project Evaluation / Indicator to Measure Achievement:	SI 2 SI 3
Indicator Target:	
Budget request amount:	$0.00
Priority:	

Status for ELI Program

Current Status:	Not Implemented
Budget Status:	Other
Project Status Update:	5/10/19- It was determined that there was minimal interest in an ELI program from prospective students along with multiple barriers to implementation. No

further action was taken.

Project Evaluation /
Indicator Achievement
Update:

Action: Expanded Options

Project Description:	Support the Expanded Options program, including home school high school students
Project Activities / Details:	Assess the program needs Exploring an advisor position to help fulfill the needs of the program.
Key/Responsible Personnel:	Tom Nicholls, Tim Dailey
Project Evaluation / Indicator to Measure Achievement:	SI 38
Indicator Target:	July 2018
Budget request amount:	$0.00
Priority:	

Status for Expanded Options

Current Status:	Completed
Budget Status:	Approved
Project Status Update:	Advising position hired and position on-going.
Project Evaluation / Indicator Achievement Update:	

Action: Guided Pathways Course

Project Description:	Develop a 1 credit HD class to support undecided students in their choice for Guided Pathways.
Project Activities / Details:	

Key/Responsible Personnel:	Tim Dailey, Jared Gardner
Project Evaluation / Indicator to Measure Achievement:	SI 28
Indicator Target:	September 2020
Budget request amount:	$0.00
Priority:	

Status for Guided Pathways Course

Current Status:	In Progress
Budget Status:	
Project Status Update:	Update 5/28/19- We are utilizing the existing HD 102 class outline as our 1 credit guided pathways course. Class learning outcomes are established and a week by week curriculum has been developed. HD instructors are collaborating with advisors on the project and we are meeting by weekly. Currently we are creating Career forums for the class participants to attend. These forums would be organized around the career pathways. Speakers would be invited to give a quick presentation on their path and a day in their professional life. We would like to have speakers from local industry and who are alumni.
Project Evaluation / Indicator Achievement Update:	

▼ Action: Lean Audit Implemention

Project Description:	Title III - student support project implementation to enhance and improve student services; lean audit change implementation
Project Activities / Details:	Based on the Lean audit, implement lean audit recommendations, develop a committee to look at processes and develop policies for various departments based on that audit including a

rotating schedule for future lean audits.

Key/Responsible Personnel:	Tim Dailey, Avena Singh, Lean Audit Committee
Project Evaluation / Indicator to Measure Achievement:	SI 38
Indicator Target:	Fall 2020
Budget request amount:	$0.00
Priority:	

Status for Lean Audit Implemention

No Status Added

▼ **Action:** Marketing Video- Internships

Project Description:	Create a marketing video for the Internship Program
Project Activities / Details:	
Key/Responsible Personnel:	Trish Price
Project Evaluation / Indicator to Measure Achievement:	SI 2 SI 3 SI 14
Indicator Target:	July 2020
Budget request amount:	$0.00
Priority:	

Status for Marketing Video- Internships

Current Status:	Not Implemented
Budget Status:	Other
Project Status Update:	Funding was not found, project put on hold until further notice.

Project Evaluation /
Indicator Achievement
Update:

▼ **Action:** Redesign of student stages, action plans, and application for
   admission

Project Description:	Admissions workgroup will redesign and implement student stages, action plans and application for admission, based upon lean audit and Jenzabar Module assessments
Project Activities / Details:	
Key/Responsible Personnel:	Tom Nicholls, Shawn Liggett, Workgroup
Project Evaluation / Indicator to Measure Achievement:	SI 38
Indicator Target:	Fall 2018
Budget request amount:	$0.00
Priority:	

Status for Redesign of student stages, action plans, and application for
admission

Current Status:	Completed
Budget Status:	
Project Status Update:	Update 9/28/18- The admissions work group is in the process of an Application for Admission redesign with a completion goal of Fall term 2018. This will include working with the Career Pathways steering committee to align degrees and certificates with the current degree areas of interest listed in the e-catalog, moving from an application for admission fee to a one time/first time registration fee and creating a College Now application. Update 5/10/19-Pathways steering committee has decided on 6 entering pathways for students to select on the application for admission. The redesigned app for admission has a launch date of July 1, 2019. The move

from an application for admission fee to a one-time, first-time registration fee will occur Sept. 2019.

Project Evaluation / Indicator Achievement Update:

▼ Action: Testing Center redesign

Project Description:	Explore the feasibility of combining the testing sites, taking into account current and future needs of Stensland, Tioga, and outside testing by assessing the current academic testing capacity at both Tioga and Stensland testing sites
Project Activities / Details:	
Key/Responsible Personnel:	Meredith Stone Tim Dailey
Project Evaluation / Indicator to Measure Achievement:	SI 38
Indicator Target:	January 2019
Budget request amount:	$0.00
Priority:	

Status for Testing Center redesign

Current Status:	Completed
Budget Status:	Other
Project Status Update:	Update 9/28/18- Assessed and determined that Stensland does not have the capacity to absorb academic testing needs. There is further need to examine the capabilities of the space and re-evaluate the current testing usage by academic programs. Update 5/23/19- As a result of budget cuts, it was decided to close the existing Tioga testing center. Tim explored other community college testing structures; over half of the community colleges he researched had academic testing located in their student services areas. Tim met with Meredith Stone, Dean of Instruction,

supervisor of the Tioga testing center, along with Jared Gardner, Dean of Students, to review testing data and policies. Based on that information, along with the realities of the smaller layout of the Stensland testing site, they decided to prioritize the needs of students and the types of tests that would be given in the Stensland site. The priority will be students with a disability, GED testing, make up exams, distance students, University Center students, and professional certification exams. Students without a disability that require additional time will be determined on a case by case basis. Additional computers and security equipment will be added to accommodate the new site.

Project Evaluation / Indicator Achievement Update:

▼ **Action:** Update Advising Model

Project Description:	Current advising model to be updated and revised to reflect Guided Pathways. Trainings will be given.
Project Activities / Details:	assign advisor workload based on specialty areas update degree audit system
Key/Responsible Personnel:	Jared Gardner, Tim Dailey
Project Evaluation / Indicator to Measure Achievement:	SI 38
Indicator Target:	Fall 2019
Budget request amount:	$0.00
Priority:	

Status for Update Advising Model

Current Status:	In Progress
Budget Status:	
Project Status Update:	Update 5/28/19- We have assigned advisors specialty

areas within the guided pathways meta-major areas. They will advise all students within these areas for the first year and will be the point of contact for faculty within these areas to facilitate better communication. Intake process has been refined, we have developed a checklist to guide the intake advising. Software systems are being tested with an implementation date of July 1. Software would enable a degree audit system, automated advisor assignment, and shared note system. Assessment and evaluation of the new model needs to be developed.

Project Evaluation / Indicator Achievement Update:

Community Engagement

Outcome: Community Achievement
Engage in and support the building of strong partnerships and provide opportunities for the staff and community to participate in diverse activities and events.

No actions specified

Sustainability

Outcome: Resource Management
Sustain all of our resources: human, fiscal, technological, and physical.

▼ **Action:** HEOA Compliance Requirements

Project Description: Develop committee comprised of all individuals on campus with HEOA compliance requirements to create a system of accountability.

Project Activities / Details:

Key/Responsible Personnel: Avena Singh

Project Evaluation / Indicator to Measure Achievement:	Compliance
Indicator Target:	Fall 2018
Budget request amount:	$0.00
Priority:	

Status for HEOA Compliance Requirements

Current Status:	In Progress
Budget Status:	
Project Status Update:	Update 9/28/18- Avena is setting up a committee which she will chair; the first meeting will be in October or November.
Project Evaluation / Indicator Achievement Update:	

▼ Action: Student Services Policy Updates

Project Description:	Student Services Policy and Procedure Development process to review and update necessary policies and procedures for Student Services department 4 year cycle
Project Activities / Details:	
Key/Responsible Personnel:	Tim Dailey
Project Evaluation / Indicator to Measure Achievement:	Compliance
Indicator Target:	August 2019
Budget request amount:	$0.00
Priority:	

Status for Student Services Policy Updates

Current Status:	In Progress
Budget Status:	
Project Status Update:	Update 5/22/19- This is an ongoing process. We currently are updating the complaint process with areas of focus on Title IX and Non-discrimination/non-harassment policies. The Grade Appeal policy will be reviewed fall term of 2019. Policies related to student records and directory information have been updated and gone through the policy committee. Update 12/1/19- SSLT is reviewing all student services policies. They are discussing 3 to 4 policies each meeting and then sending them to ET and the policy committee.
Project Evaluation / Indicator Achievement Update:	

Last Modified: 12/12/2019 03:44:35 PM PDT

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