

Strategic Plan: 2015-2016

Winter and Spring 2016 Update

Provide an update to the *institutional level projects* identified last spring and summer (these were identified from the program reviews and/or annual review of data - additional department and area projects may exist and should be tracked by the department/area – refer to list sent as a separate document). Hints: Keep narrative to a minimum to address specific key activities that have been completed or are in-progress that support the identified project (do not change the core theme, objective or project column, only provide an update and status) – see sample updates below.

Core Theme	Objective	Project	Update	Status
Learning & Achievement	LA.1: Students demonstrate progress	LA.1.1: Statewide Developmental Education Recommendation Implementation	Math pathway fully implemented for 2015-16; assessment to occur in winter and spring of 2016 Integrated reading and writing course development	Complete In-Progress
		LA.1.2: Title III persistence projects implementation	A new director was hired and office space identified. Student Services Analyst position has been filled. E-Catalog has been purchased and is under development to be ready for published Fall 2016.	Complete In-Progress
	LA.2: Students complete certificates, degrees, and transfer	LA.2.1: Identify program enhancements to increase student success and improve student completion	A second full-time instructor has been added to welding along with increased in-shop tutoring. 86% of first year welding students completed AWS certifications; 89% of second year welding students completed certifications. SSS advisors assigned as primary advisors for all SSS participants and SSS participants receive an EDP upon entry to the program.	Complete Complete
		LA.2.2: Credit for Prior Learning Project – process development	CPL Committee, with help from Senate Instructional Design Committee, developed revised process and forms to handle course challenges and industry certifications that will be implemented in Fall 2016. A Portfolio course will be developed in Fall 2016 for providing a way for other CPL students to receive credit for classes based on past experience.	Complete In-Progress
		LA.2.3: Title III Student Success projects implementation	A cohort of faculty piloted LiveText rubrics tied to their course program outcomes and general education outcomes.	Complete

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	<p>LA.3: Students demonstrate that they have met learning outcomes</p>	<p>LA.3.1: Outcomes Assessment – Multi-State Collaborative and Program Student Learning Outcomes</p>	<p>Program/Discipline reviews; program/discipline outcomes assessment reports; Multi-state Collaborative artifact submissions.</p>	<p>In-Progress</p>
		<p>LA.3.2: Course and program outcomes developed</p>	<p>Outcomes team meeting to develop general education outcomes; identified the five outcomes; template based on AACU value rubrics.</p> <p>Matrix created to track faculty progress in measuring student achievement of learning outcomes using the program assessment report forms.</p> <p>Purchased ETS Gen Ed outcome exams and had over 30 students take one of three exams. Results will be provided in fall.</p> <p>Started work on developing process to measure course outcomes starting in fall. Faculty will have an outcomes assessment day at the end of spring term, 2017.</p>	<p>In-Progress</p> <p>Complete</p> <p>Complete</p> <p>In-Progress</p>
<p>Access</p>	<p>A.1: Students access varied learning opportunities</p>	<p>A.1.1: Enhance opportunities for students to access learning opportunities (dual credit, articulated agreements, extended 4-year campus)</p>	<p>Developed several more AS articulations with different universities, providing a guided pathway for students wanting to go into that major at that specific university</p> <p>Increased opportunity for CTE students through increased hybrid course offerings. Radiological Technologist program LMI and matrix completed: advisory council to meet July, 2016.</p> <p>ASG hosted one diversity event during the month of February with a guest speaker, a passive activity with posters, showed movies during the lunch hour.</p> <p>Increased the number of individual high school visits by 15.</p> <p>Use grant funds to build a collaborative classroom in Sumner</p> <p>Use Title III funds to purchase and install additional wireless access points.</p> <p>Purchased Rock climbing wall materials locally to expend the wall for more instruction.</p> <p>Offered Intramural Basketball to students and community.</p>	<p>Complete</p> <p>In-Progress</p> <p>Complete</p> <p>Complete</p> <p>Complete</p> <p>Complete</p> <p>Complete</p>

Core Theme	Objective	Project	Update	Status
	<p>A.2: Students access services that support learning</p>	<p>A.2.1: Title III student support project implementation to enhance and improve student services; lean audit and tutor/writing center redesign</p>	<p>A lean audit team attended three formal training that produced a future state map which indicates the ideal admission process.</p> <p>Identified Admissions Process for lean audit review and working on improved procedures to reduce acceptance time by one half.</p> <p>The tutoring and writing center are co-located in the Learning Commons and tutors and staff work towards common goals of supporting students.</p> <p>With the changes in the tutoring area OCCI no longer have in-house tutoring help. It was underutilized here. Students are encouraged to make use of the tutoring hours in housing.</p> <p>There is now a dedicated tutor who is IN the shop and helps students with their welding skills.</p> <p>Increased Perkins funds to support more tutors in the Tutoring Center in Tioga.</p> <p>SSS participants can now schedule 1-on-1 tutoring sessions with SSS tutors in addition to drop-in tutoring.</p> <p>New SSS participants are required to attend three tutoring sessions upon entry to the program.</p> <p>Staff has attended a Jenzabar Retention software training. This was our first major step to starting the implementation process so we can improve our student retention and increase completion rates. The contract is being signed with Jenzabar so we can schedule training visits for implementation</p> <p>COMEVO's New Student Orientation is now mandatory for all new degree seeking students. Jenzabar's EX is programed to code students' records when they are required to complete the orientation and once they have completed the orientation.</p> <p>Use Title III funds to implement the Jenzabar Retention module - Implementation contract signed.</p> <p>Increased bandwidth for students and staff</p> <p>Bookstore has purchased software and now provides comparative pricing on our website for textbooks. We are continually adding new merchandise. Getting faculty adoptions on time has improved but we are striving for over 95% on time orders and we are not there yet.</p>	<p>Complete</p> <p>In-Progress</p> <p>Complete</p> <p>Complete</p> <p>Complete</p> <p>Complete</p> <p>Complete</p> <p>Complete</p> <p>In-Progress</p> <p>In-Progress</p> <p>In-Progress</p> <p>Complete</p> <p>In-Progress</p>

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		<p>A.2.2: Advising and placement policy and process development</p>	<p>Worked with faculty senate and math and writing faculty to refine multiple measures to use in placement decisions starting in winter 2017. Will finalize process in fall 2016.</p> <p>CTE faculty held an advising community workshop for all advisors.</p> <p>Student-athlete handbook produced in Spanish.</p> <p>ASG is organizing a debate for ASG elections where students can come and ask ASG executive candidates questions to help them decide who to vote for.</p>	<p>In-Progress</p> <p>Complete</p> <p>In-Progress</p> <p>In-Progress</p>
	<p>A.3: Students access relevant curricula that support lifelong learning and achievement</p>	<p>A.3.1: New Program and Course Development (degree/certificate programs, community education opportunities, student engagement activities, etc.)</p>	<p>2 new AAS degrees for 2016-17, 3 new certificates, 3 new career pathway certificates.</p> <p>Developed 154 new courses and inactivated 207 courses.</p> <p>Created a \$5 drop in fee for students and community members to take physical education community education classes in the recreation center.</p>	<p>Complete</p> <p>Complete</p> <p>Complete</p>
<p>Community Engagement</p>	<p>CE.1: Southwestern serves our communities by providing quality training and business development to address the changing community workforce needs.</p>	<p>CE.1.1: Develop new training and business development programs based on participant survey feedback and other community needs</p>	<p>Boot camp held in June for 11 high school instructors participating in the BAHCP program, fall of 2016.</p> <p>New partnership with non-profits for training developed.</p> <p>2 new non-credit certificates identified and courses are being developed.</p> <p>The Small Business Development Center held a focus group in January 2016 to determine training needs in our region. The outcome was about 50 topics businesses felt are important for success. Participants were asked to rank these to determine the most important so training could be developed. Other groups have also provided feedback when SBDC staff have done presentations in the community. As a result the SBDC has created a Small Business Management (SBM) program that will start in October 2016. So far 7 participants are registered.</p>	<p>Complete</p> <p>Complete</p> <p>In-Progress</p> <p>Complete</p>

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	<p>CE.2: Southwestern provides our community members access to a wide range of quality, lifelong learning opportunities</p>	<p>CE.2.1: Enhance Internal and External Relationships- Encourage people to serve on state level committees and belong to organizations related to position.</p>	<p>VP of Instruction and Student Services will be Chair of the statewide Oregon Council of Instructional Admin. in 2016-17.</p> <p>CTE Dean serves on statewide Inclusion & Diversity Consortium.</p> <p>Extended Learning Dean serves on the state Workforce Oversight Committee and Career Pathways Alliance.</p> <p>Four events were completed to reach out to all students with a focus on non-traditional student engagement such as the Spring carnival that were specifically meant to be kid friendly so students with families could have an event for their kids and the Fun-Athlon.</p> <p>ASG worked with habitat for humanity, blankets for the homeless, community and campus clean ups.</p> <p>A new “Event Crew” has been established to help with college and catering events held on campus, in the OCCI building and at outside establishments.</p> <p>Created a 55 plus table tennis jamboree on Tuesdays and Thursdays in the recreation Center lobby</p> <p>Dining Services: Ice Team</p> <ul style="list-style-type: none"> • New Year’s Eve Party Fundraiser generated over \$5000.00 • Chef Chris Foltz won the First Place Honors in Italy for the 2016 <u>Gelatoria</u> competition in the Ice Carving Category <p>Chef Chris Foltz and two student ice carvers won gold medals in the Team Ice Carving Competition in Bellingham, WA.</p>	<p>Complete</p>
	<p>CE.3: Our community members participate and contribute to the Foundation in support of the college.</p>	<p>CE.3.1: Promote the value of contributing to the Foundation and identify sources of support for new programs and the Health & Science Building</p>	<p>Foundation/OCCI hosted the January “Uncorking Opportunity”. Successful event more than doubled the scholarship fundraising goal, and brought in new individual and business donors.</p> <p>The Foundation completed two-year Forestry start-up fundraising of \$160,000 goal for staffing and additional \$26,500 to provide additional support and equipment for students.</p> <p>With the help of the medical and business community, also private donors, the Foundation brought in \$2.87 million in direct donations and pledges, and \$1.5 million in commitments for the Health & Science Technology Building Project.</p>	<p>Complete</p> <p>Complete</p> <p>Complete</p>

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Sustainability	S.1: Southwestern provides responsible fiscal management	S.1.1: Multi-year budget and cashflow reports	Cash flow reports implemented in January 2016; statement assists in managing cash and identifying when operational loans will be required. Multi-year budgeting under review to develop techniques to forecast revenues and expenditures	In-Progress	
			As part of the budget process, OCCI conducted a complete inventory of all non-food items, supplied the business office with the inventory list resulting in an accurate accounting of inventory for items on-hand.	Complete	
			Instructors are sending their purchase requests to Chef Hanlin who places the orders with the vendor, reducing our food expenses by more than \$100k in the academic year.	Complete	
	S.1: Southwestern provides responsible fiscal management	S.1.2: Enhance planning process fully integrated into the budget process based on mission fulfillment success indicator planning, academic and facility planning, ITS planning, Strategic Enrollment Management planning, and program review planning (academic and operational)		Championship and travel budget growth in order to provide opportunity for student-athletes and the growing needs of athletic teams.	In-Progress
				Business Office staff have used webinars and attended conferences to stay on top of accounting issues. In-house training will begin in late summer 2016.	In-Progress
				Utilized Title III funds to install gigabit bandwidth/monitoring/shaping network server and install Solid State SAN to decrease server response time.	Complete
				Installed emergency notification Siren	Complete
				Allow advertising by sponsors using a .com site	Complete
Bookstore has added a few new course materials such as molecular model kit, scrubs for the new dental program and mat boards for early education. We have also partnered with Red Shelf to provide e-books on demand. We will continue to work with faculty to add new items needed for classes.	Complete				
S.2: Southwestern builds and maintains a sustainable infrastructure of human, technology, and facility resources	S.2.1: NWCCU Interim Report		Report finished and sent off to NWCCU on March 1, 2016.	Complete	
			S.2.2: Complete the transition to administrative policies/procedures and review of policies and procedures at the department level	In-Progress	
			Five policies have been revised; one is currently in transition. Working on updating policy matrix to re-send policies to appropriate staff to review/revise.		In-Progress
			Re-wrote travel policy, awaiting policy review. Purchasing policy was updated in late spring. Most Business Office procedures were developed and are under continuous updates. Reporting and banking procedures are still in development stage.	In-Progress	

Core Theme	Objective	Project	Update	Status
		S.2.3: Implement campus-wide plans including redesigning existing processes (Academic Master Plan, Planning software, Enrollment Management Plan, etc); Strategic Plan process redesign	LiveText is being implemented for the outcomes assessment data with faculty receiving a 4 hour training in spring 2016.	In-Progress
			New-hire coaches packet was developed to help new coaches best navigate the rules and regulations as well as any procedures they may need information on in order to perform their job.	Complete
			ASG is working to get phones in important locations on campus such as parking lot 2 & 3, and along the housing bridge.	In-Progress
			Selected Marketing and Advertising firm and worked on developing an increased presence on social media. Vendors identified and invited	In-Progress
			New software options for student housing identified with cost built into FY 2016-2017 budget.	In-Progress
			After a shift in Management, reconvened with Student Housing in late Spring. Plan in place to proceed with Food Committee in Fall 2016/2017.	In-Progress
		S.2.4: Planning work on new Health & Science Building	Foundation assisted College with grant applications, new market tax credit exploration and a public bond outreach effort to plan to acquire remaining funds.	In-Progress
		S.2.5: Upgrade technology requirements per the ITS plan and to support identified campus-wide projects including Title III projects	Renegotiate telephony contracts for 3 Primary Rate Interface lines Reorganize the ITS department and redistribute duties to reflect changing technologies and implement succession planning Upgrade door access software and firmware in student housing	Complete Complete Complete
		S.2.6: Foster positive relationships between faculty, staff, and administration.	The first full year Leadership SWOCC cohort successfully completed their program in May 2016 and received their participation certificate. Budget increases for professional development and coaching development.	Complete In-Progress
		S.3: Southwestern delivers viable quality instruction	S.3.1: Further develop and provide faculty support	LiveText faculty training
	S.3.2: Program Review implementation with integrated planning and budgeting and rollout of LiveText pilots		LiveText admin training; identified additional staff to support LiveText.	Complete
			Success Indicator Report templates created for rollout in July – September 2016 Program Review templates in development for rollout in September 2016	In-Progress In-Progress

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		<p>S.3.3: Program Viability development</p>	<p>Finalized the Program Viability process and data formulas and ran one last pilot to measure program score for all academic programs. Academic Affairs committee approved the process and presented at the last General Faculty meeting in May 2016.</p> <p>The process will be fully implemented in Fall 2016 after the Faculty Senate votes to approve it early in Fall 2016.</p>	<p>Complete</p> <p>In-Progress</p>

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