



**SOUTHWESTERN**  
AN OREGON COMMUNITY COLLEGE

## Safety Committee Meeting Minutes/Agenda

**Chairperson:** Mike Herbert

**Notetaker:** Carol Richards

**Attendees:** Joe Belter, Emerald Brunett, Mike Herbert, Carol Richards, Allison Seeley, Shawn Warren, Mike Wolf, Chelsea Clemens, Paul Vermeer

**Date:** October 20, 2021—Approval of September 22, 2021 minutes

**Curry County:** 541-469-5017

**Note:** Items that have strike out mean that they have been completed. They will be removed from the minutes at the next meeting. Information may include current month's activities up to the date of the subsequent meeting.

### OLD BUSINESS

- Shawn Warren motioned to approved minutes, Joe Belter seconded this, and the motion passed unanimously.

### NEW BUSINESS/AGENDA

#### AGENDA

- Approval of September 22, 2021 minutes
- Hazard Inspections – Below/who to
- Accidents and near misses – There were no accidents or near misses during the month of September 2021.
- Fire Science hazard inspection

#### HAZARD INSPECTIONS

- Randolph Hall – Submitted by Allison Seeley 9/21/21 – No recommendations were submitted
- Fairview Hall – Submitted by Chelsea Clemens 10/04/21 – No recommendations were submitted
- OCCI – Submitted by Shawn Warren on 9/30/21 – No recommendations were submitted

#### STUDENT HOUSING

##### MIKE COLE

##### 8/19/21-2 Exit Sign

Mike indicated that in the student lounge, there is no emergency backup light for the exit sign. ~~Update: The emergency lighting is built into the light fixtures in the room. No need to have lighting attached to the sign.~~

##### 8/19/21-2 Broken Receptacle

Mike indicated that in the student lounge, there is a broken receptacle cover by the pool table. *Update: Carol put in a work order on 10/20/21.*

Next safety meeting is scheduled for November 17, 2021 at 3:00 pm in Tioga 505/Zoom

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