



SOUTHWESTERN
AN OREGON COMMUNITY COLLEGE

Safety Committee Meeting Minutes/Agenda

Chairperson: Mike Herbert

Notetaker: Carol Richards

Attendees: Joe Belter, Emerald Brunett, Jason Cash, Mike Herbert, Carol Richards, Allison Seeley, ~~Shawn Warren,~~
Mike Wolf, ~~Chelsea Clemens,~~ Paul Vermeer

Date: November 17, 2021—Approval of October 20, 2021 minutes

Curry County: 541-469-5017

Note: Items that have strike out mean that they have been completed. They will be removed from the minutes at the next meeting. Information may include current month's activities up to the date of the subsequent meeting.

OLD BUSINESS

- Emerald Brunett motioned to approved minutes, Mike Wolf seconded this, and the motion passed unanimously.

NEW BUSINESS/AGENDA

AGENDA

- Approval of October 20, 2021 minutes
- Hazard Inspections

HAZARD INSPECTIONS

- Newmark Center – Submitted by Ryan Mill 11/5/21 – No recommendations were submitted
- Lampa – Submitted by Dan Pittman 10/18/21 - No recommendations were submitted
- Sunset – Submitted by Paul Vermeer 10/21/21 - No recommendations were submitted

STENSLAND

CLARISSA RICKELS

10/25/21: Missing First Aid Kit

The first aid kit on 1st floor is missing

SITKUM

DAVID SIMMONS

10/?/21: First Aid Kit

The first aid kit needs to be refilled

STUDENT HOUSING

MIKE COLE

8/19/21 - 2 Broken Receptacle

~~Mike indicated that in the student lounge, there is a broken receptacle cover by the pool table. Update: Carol put in a work order on 10/20/21. Completed~~

- Accidents and near misses
 - 11/6/21 –SWOCC van #41 hit a deer on Hwy 38 – No one was injured.
 - 11/10/21 – There were “sewer fumes” in Stensland that had apparently been an ongoing issue. Doors were opened, and all staff were OK. No medical treatment was necessary.

- 11/10/21 – In Tioga, a staff member suddenly smelled a burning smell that caused them to become light headed and have difficulty breathing through their nose. They went outside for fresh air and symptoms dissipated over the next few hours. No medical treatment was necessary.
- 9/30/21 – A staff member in Brookings tripped/caught their foot entering a bathroom and fell hard on her knee. No medical treatment was necessary. Mike Wolf indicated that there is a “lip” at the entrance to all the bathrooms that needs to be addressed and worked with Emerald on a product to eliminate the trip hazards.

Next safety meeting is scheduled for December, 2021 at 3:00 pm in Tioga 505/Zoom

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