



**SOUTHWESTERN**  
AN OREGON COMMUNITY COLLEGE

## Southwestern Oregon Community College Safety Committee Meeting

**Facilitator:** Carol Richards

**Notetaker:** Carol Richards

**Attendees:** Emerald Brunett, Carol Richards, Joe Thomas, Mike Herbert, Karen Domine, Allison Seeley, Mike Springer, Shawn Warren, ~~Tony Peters~~, Joe Belter, Scott Battleson

**Date:** May 17, 2017 – Approval of April 26, 2017 meeting minutes

**Curry County:** 541-469-5017

**Note:** Items that have strike out mean that they have been completed. They will be removed from the minutes at the next meeting. Information may include current month's activities up to the date of the subsequent meeting.

### Subcommittee Reports

#### Hazard Inspection Team – Emerald Brunett

*Quarterly reminders, track non-submission, perform as backup inspectors and investigate possible concerns and issues.*

The below building inspections were submitted:

- No hazard inspections were received during late April/May 2017

#### New Business

- Carol reviewed with staff safety committee requirements.
- Karen, Mike, Allison, Scott and Shawn Warren all shared briefly their past safety experience.
- Carol showed the Admin Portal that has written safety programs and other resources.
- The team decided that at the next meeting, a new chairperson will be elected.

#### Accidents and Near Misses

- No injuries or near misses occurred in late April/early May 2017!

### Outstanding Corrective Actions

#### **FIRE TOWER**

#### **TONY PETERS**

#### **3/1/17-1 Fire Tower Floor**

Tony indicated that some non-slip material has been added to the floor of the fire tower, but more should be added as there are some areas that are still slippery when wet.

Next safety meeting scheduled for May 17, 2017 at 2:00 pm in Tioga 105  
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