



Safety Committee Meeting

Chairperson: Carol Richards
Notetaker: Carol Richards
Attendees: Carol Richards, Joe Thomas, ~~Mike Herbert~~, ~~Karen Domine~~, Allison Seeley, Mike Springer, ~~Shawn Warren~~, ~~Joe Belter~~, ~~Scott Battleson~~
Date: May 16, 2018 – Approval of April 18, 2018 meeting minutes
Curry County: 541-469-5017

Note: Items that have strike out mean that they have been completed. They will be removed from the minutes at the next meeting. Information may include current month's activities up to the date of the subsequent meeting.

Subcommittee Reports

Hazard Inspection Team – Carol Richards

Quarterly reminders, track non-submission, perform as backup inspectors and investigate possible concerns and issues.

The below building inspections were submitted:

- Stensland– Submitted by Cindy Henry 5/10/18 – No recommendations submitted
- Sunset – Submitted by Ida Jo Gates 5/8/18 – No recommendations submitted
- Prosper – Submitted by Mike Herbert 5/2/18 – No recommendations submitted
- Tioga 1st Floor – Submitted by Mike Cole 4/27/18 – No recommendations submitted
- Tioga 3rd Floor – Submitted by Meredith Stone 4/23/18 – No recommendations submitted
- Tioga 4th Floor – Submitted by Meredith Stone 4/23/18 - No recommendations submitted
- PAC – Submitted by Richard Dungjen 5/8/18 - No recommendations submitted
- Randolph – Submitted by Richard Dungjen 5/8/18 - No recommendations submitted
- Student Housing – Submitted by Tom Graham 5/8/18 - No recommendations submitted

New Business

- *In lieu of a regular safety meeting, attendees visit Dining Services to meet with Jennifer Severson to learn how to perform a hazard assessment. The team got Jennifer started on the hazard assessment process and met with some of the kitchen staff to discuss safety concerns.*

Old Business

- NA

Accidents and Near Misses

- A welding student working with a tungsten electrode handled it in a way that the electrode was forced into his chest resulting in a dime-size puncture wound/burn. The welding instructor indicated she reviews tungsten electrode safety with students. Carol followed up with an email to Chelsea Clemens regarding the incident.

Outstanding Corrective Actions

COALEDO

AMY BURGESS 12/12/17

12/12/17-1: Safety Data Sheets Updated

Amy Burgess indicated that the Chemistry SDS book is up to date and that she is working on updating Biology and is almost done.—
Update 5/15/18: Completed

DINING SERVICES

JENNIFER SEVERSON 12/11/18

12/11/17-1 Hazard Assessment

A hazard assessment for PPE needs to be done of the kitchen. Carol will work with Jenn Severson on this. Update 5/15/18 the committee met with Jennifer Severson on 4/18/18 to assist her in the hazard assessment process/form.

EMPIRE

JENNIFER SEVERSON 3/19/18

3/19/18-1: Ceiling Tiles

Several wet ceiling tiles have fallen in the last few months. Facilities is aware of this. *Update: Facilities has trained the staff on proper water shut off.*

REC CENTER

MEGAN CORRIEA 2/28/18

2/28/18-1 Electrical Enclosures

Megan indicated that in the fitness center there are a few broken electrical enclosures on the wall.

Next safety meeting scheduled for May 16, 2018 at 2:00 pm in Tioga 105