

Southwestern Oregon Community College Safety Committee Meeting

Facilitator: Emerald Brunett
Notetaker: Carol Richards
Attendees: Emerald Brunett, Carol Richards, Joe Thomas, Mike Herbert, Tony Peters
Date: March 23, 2017 – Approval of January 30, 2017 meeting minutes
Curry County: 541-469-5017

Note: Items that have strike out mean that they have been completed. They will be removed from the minutes at the next meeting. Information may include current month's activities up to the date of the subsequent meeting.

Subcommittee Reports

Hazard Inspection Team – Emerald Brunett

Quarterly reminders, track non-submission, perform as backup inspectors and investigate possible concerns and issues.

The below building inspections were submitted:

- Fairview–Submitted by Chelsea Clemmens on 1/31/17 – No recommendations submitted.
- Gold Beach – Submitted by Scott Battleson 2/10/17 - No recommendations submitted.
- Brookings – Submitted by Scott Battleson 2/14/17 - No recommendations submitted.
- Fire Tower – Submitted by Tony Peters 3/1/17
- Tioga 5th Floor – Submitted by Carol Richards 3/22/17 – No recommendations submitted.

New Business

The committee discussed Safe Colleges training topics that would be good to send out over the next year to all campus. These topics were:

- Safe Lifting – Carol pushed this out to campus on 2/21/17.
- Ergonomics
- Slips, Trips, and Falls

Update: Carol pushed these trainings out for February, April and May 2017. All were mandatory except Office Ergonomics which only applies to some employees.

Old Business

- Em will invite the following staff to be on the safety committee and what times would work for them. Mike Springer (Chemistry), Shawn Warren (OCCI), Tracy Whitey (Switchboard), Mike Cole (MPS), Audra Ashcraft or Danaye Gonzales (Family Center), Suzy Villiers (Library), Lisa Straws (Dining Services), Allison Seeley (Nursing) to attend safety meetings.
- A custodian found broken glass in a garbage can and when pulling the liner out, cut his finger. No medical treatment was necessary. *Update: Em indicated she will send out a general announce about this.*

Accidents and Near Misses

- A student was using the slab roller in ceramics and rolled it over her fingertip. Carol asked James Fritz to reinforce safe use of the slab roller with students. James asked the ceramics teachers to do a standard safety re-brief with their students on finger pinch dangers of the slab roller and potter's wheel. He also asked them to reiterate to their student the burn hazards that the hot kiln presents.
- A welding student was using a grinder to wire wheel brush a part and did not use a vise or gloves. He suffered a thumb and finger abrasion. Bryan Thurman reviewed proper grinder safety with the student and the entire class.
- A volunteer tripped and fell over her own feet. No medical treatment was necessary.

Outstanding Corrective Actions

B2

DAN MATTHEWS 1/3/17

1/3/17-1 Slippery Deck

Dan indicated that the wooden deck on the west side has algae growth that makes this slippery when wet.

FIRE TOWER

TONY PETERS

3/1/17-1 Fire Tower Floor

Tony indicated that some non-slip material has been added to the floor of the fire tower, but more should be added as there are some areas that are still slippery when wet.

STENSLAND

CINDY HENRY

9/16/16-1 First Aid Kit

The first aid kit on the second floor of Stensland needs to be re-stocked. *Supplies provided to Nursing 11/17/2016. Update 12/13/16 still not restocked. Update: 1/6/17 Cindy indicated on her 1/6/17 inspection that this was her third request for this.*

TIOGA 3RD FLOOR

MEREDITH STONE 1/12/17

1/12/17-1 Stairways

Meredith indicated that some of the non-slip strips in the stairwell are worn throughout the building.

Next safety meeting scheduled for March 23, 2017 at 3:00 pm in Tioga 105

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