



## Safety Committee Meeting

**Chairperson:** Carol Richards  
**Notetaker:** Carol Richards  
**Attendees:** Emerald Brunett, Carol Richards, ~~Joe Thomas~~, Mike Herbert, Karen Domine, Allison Seeley, Mike Springer, Shawn Warren, Joe Belter, ~~Scott Battleson~~  
**Date:** March 21, 2018 – Approval of February 21, 2018 meeting minutes  
**Curry County:** 541-469-5017

**Note:** Items that have strike out mean that they have been completed. They will be removed from the minutes at the next meeting. Information may include current month's activities up to the date of the subsequent meeting.

### Subcommittee Reports

#### Hazard Inspection Team – Emerald Brunett

*Quarterly reminders, track non-submission, perform as backup inspectors and investigate possible concerns and issues.*

The below building inspections were submitted:

- Tioga 5<sup>th</sup> floor – Submitted by Carol Richards 3/12/18
- Tioga 1<sup>st</sup> floor – Submitted by Mike Cole 2/21/18 – No recommendations submitted
- Prosper – Submitted by Mike Herbert 2/27/18 – No recommendations submitted
- Tioga 4<sup>th</sup> floor – Submitted by Meredith Stone 2/27/18 - No recommendations submitted
- Tioga 3<sup>rd</sup> floor – Submitted by Meredith Stone 2/27/18 – No recommendations submitted
- Dellwood – Submitted by Karen Domine 3/1/18 – No recommendations submitted
- Recreation Center – Submitted by Megan Corriea 2/28/18
- Performing Arts Center – Submitted by Richard Dungjen 3/1/18 – No recommendations submitted
- Randolph – Submitted by Richard Dungjen 3/1/18 – No recommendations submitted
- Fairview – Submitted by Chelsea Clemens 3/5/18 – No recommendations submitted
- OCCI – Submitted by Shawn Warren 3/1/18 – No recommendations submitted

#### New Business

- *The group discussed bloodborne pathogens exposure for staff. Joe Belter will find out about sharps containers in Student Housing. Allison will ask Susan Walker how new nursing instructors are onboarded regarding protocols for handling needlesticks involving practicum student incidents.*

#### Accidents and Near Misses

- A practicum student sustained a needlestick during practicum.

### Outstanding Corrective Actions

#### COALEDO

##### AMY BURGESS 12/12/17

##### 12/12/17-1: Safety Data Sheets Updated

Amy Burgess indicated that the Chemistry SDS book is up to date and that she is working on updating Biology and is almost done. Update 3.12.18: Amy is still working to get Biology notebooks done.

#### DINING SERVICES/EMPIRE

##### JENNIVER SEVERSON 12/11/18

##### 12/11/17-1 Hazard Assessment

A hazard assessment for PPE needs to be done of the kitchen. Carol will work with Jenn Severson on this. Update 3/12/18: Still incomplete.

**REC CENTER****MEGAN CORRIEA 2/28/18****2/28/18-1 Electrical Enclosures**

Megan indicated that in the fitness center there are a few broken electrical enclosures on the wall.

**~~TIOGA 4<sup>TH</sup> FLOOR-~~****~~MEREDITH STONE 6/22/17~~****~~6/22/17 1 Carpet Condition~~**

~~Meredith indicated that each of the classrooms on the 4<sup>th</sup> floor have tears in the carpet and tape that is peeling up. In the MLC, the carpet is rippling. Update: Per Emerald, 401, 403 and 405 carpeting will be replaced during the holiday break. The others will be scheduled as funding/time is available. Update: South end done, the north end next fiscal year~~

**~~UMPQUA-~~****~~JOE WILSON 12/5/17~~****~~12/5/17 1 Extension Cord~~**

~~In Bay 2 there is a green extension cord missing the female end. Update: Campus Security is leaving Umpqua in one week and moving to Newmark to enable work on Health and Science building that includes Umpqua.~~

**~~12/5/17 2 Missing Cover Plates~~**

~~In Bay 3 and upstairs in the first room cover plates are missing. . Update: Campus Security is leaving Umpqua in one week and moving to Newmark to enable work on Health and Science building that includes Umpqua.~~

**~~12/5/17 3 Electrical Panel Clearance~~**

~~In the room behind Bay 1, there is no clearance to the electrical panel. . Update: Campus Security is leaving Umpqua in one week and moving to Newmark to enable work on Health and Science building that includes Umpqua.~~

Next safety meeting scheduled for March 21, 2018 at 2:00 pm in Tioga 105