



Safety Committee Meeting

Chairperson: Carol Richards
Notetaker: Emerald Brunett
Attendees: ~~Carol Richards~~, Joe Thomas, Mike Herbert, ~~Karen Domine~~, Allison Seeley, Mike Springer, Shawn Warren, Joe Belter, ~~Scott Battleson~~, Emerald Brunett
Date: June 20, 2018 – Approval of May 16, 2018 meeting minutes
Curry County: 541-469-5017

Note: Items that have strike out mean that they have been completed. They will be removed from the minutes at the next meeting. Information may include current month's activities up to the date of the subsequent meeting.

Subcommittee Reports

Hazard Inspection Team – Carol Richards

Quarterly reminders, track non-submission, perform as backup inspectors and investigate possible concerns and issues.

The below building inspections were submitted:

- Dellwood – Submitted by Julianna Seldon 5/30/18 - No recommendations submitted
- Tioga 2 – Submitted by Suzan Villers 6/1/18 - No recommendations submitted
- Tioga 5 – Submitted by Carol Richards 6/12/18 - No recommendations submitted
- Rec Center – Submitted by Megan Corriea 6/12/18 - No recommendations submitted
- Brookings – Submitted by Scott Battleson 6/11/18 - - No recommendations submitted
- Gold Beach – Submitted by Scott Battleson 6/11/18 - - No recommendations submitted
- Fire Science – Submitted by Mary Koski/Tony Peters 6/11/18
- Sumner – Submitted by Allison Seeley 6/11/18 – No recommendations submitted
- Fairview – Submitted by Chelsea Clemens 6/8/18 – No recommendations submitted
- Coaledo – Submitted by Amy Burgess 6/7/18 – No recommendations submitted
- Empire Kitchen – Submitted by Jennifer Severson 6/3/18 – No recommendations submitted
- Empire– Submitted by Jennifer Severson 6/3/18 – No recommendations submitted
- OCCI– Submitted by Shawn Warren 5/11/18 – No recommendations submitted
- Facilities – Submitted by Emerald Brunett 5/21/18 – No recommendations submitted
- Sitkum – Submitted by Aubrey Schrader 5/12/18 – No recommendations submitted
- Newmark – Submitted by Aubrey Schrader 5/12/18

New Business

- *Safety concerns with Health & Science construction.*
- *Safe Needle Disposal*
- *Campus Security Hazard Assessment*
- *Next month: Confined Space*

Accidents and Near Misses

- A staff member tripped on a large rock on campus and injured them self.

Outstanding Corrective Actions

DINING SERVICES

JENNIFER SEVERSON 12/11/18

12/11/17-1 Hazard Assessment

A hazard assessment for PPE needs to be done of the kitchen. *Carol will work with Jenn Severson on this. Update 5/15/18 the committee met with Jennifer Severson on 4/18/18 to assist her in the hazard assessment process/form.*

FIRE SCIENCE**MARY KOSKI/TONY PETERS 6/11/18****6/11/18-1 Fire Tower Stairway**

Megan and Tony indicated that a couple of slip-resistant sheets need to be replaced on the fire tower as they have blown away.

REC CENTER**MEGAN CORRIEA 2/28/18****2/28/18-1 Electrical Enclosures**

Megan indicated that in the fitness center there are a few broken electrical enclosures on the wall.

NEWMARK**AUBREY SCHRADER 5/12/18****5/12/18-1 Material Storage**

Aubrey indicated that there are materials that are stored poorly for safe retrieval. Carol will follow up on where this is.

Next safety meeting scheduled for June 20, 2018 at 2:00 pm in Tioga 105

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