



SOUTHWESTERN  
AN OREGON COMMUNITY COLLEGE

## Safety Committee Meeting

**Chairperson:** Mike Herbert

**Notetaker:** Carol Richards

**Attendees:** Joe Belter, Emerald Brunett, Mike Herbert, Carol Richards, Allison Sealey, Joe Thomas, Shawn Warren, Mike Wolf, Megan Corriea, Jason Cash

**Date:** July 17, 2019– Approval of June 19, 2019 meeting minutes below.

**Curry County:** 541-469-5017

**Note:** Items that have strike out mean that they have been completed. They will be removed from the minutes at the next meeting. Information may include current month's activities up to the date of the subsequent meeting.

### OLD BUSINESS

- Shawn motioned to approve last month's minutes, Jason Cash seconded this, and the motion passed unanimously.
- Carol will follow up with Chelsea on the welding student who received a burn while not wearing a leather apron. *Update: Chelsea is gone for the summer but will be joining as a new safety committee member in September 2019.*
- Shawn shared that the eyewash in the hallway in OCCI runs water that is either too cold or too hot. A student who needed it ended up having to use the eyewash in the kitchen. Shawn will put a work order in for Facilities. *Update?*

### FIRE SCIENCE

**TONY PETERS 3/22/19**

**3/22/19-1: Eyewash Maintenance**

Tony indicated that the eyewash is not regularly flushed. *Update 7/15/19 Mike Herbert stated he would contact Tony.*

**TONY PETERS 6/8/19**

**6/8/19-1 Ambulance Plug**

Tony indicated that the ambulance is parked outside and is plugged in using an extension cord. Tony indicated that he does not believe the cord is properly rated and that the end is becoming frayed. *Update 7/15/19: Still Open*

### B2

**RIAN HENDERSON 3/22/19**

**3/22/19-1: Hazard Assessment**

Rian indicated that a hazard assessment for required PPE has not been done. *Update 6/19/19: Mike Herbert indicated he would contact Rian.*

### TIOGA 5<sup>TH</sup> FLOOR

**CAROL RICHARDS 3/13/19**

**3/13/19-1: Stairwells**

The yellow tape on the east and west stairwells needs to be replaced as it is coming loose. *Update 7/15/19: Still Open*

### OCCI

**SHAWN WARREN 5/14/19**

**5/14/19-1 Paint on Steps Behind OCCI**

Shawn indicated that new paint is needed on the step edges in the back of OCCI (loading dock). *Update 7/15/19: Still Open*

### NEW BUSINESS/AGENDA

#### AGENDA

- Agenda items topics/discussion
- Ambulance "home"

## **HAZARD INSPECTIONS**

- Newmark Center – Submitted by Aubrey Schrader 6/10/19 – No recommendations were submitted
- Sunset - Submitted by Aubrey Schrader 6/10/19
- Sitkum – Submitted by Aubrey Schrader 6/10/19
- Facilities – Submitted by Patrick Horath 6/26/19

## **SUNSET**

### **AUBREY SCHRADER 6/10/19**

#### **6/10/19-1 Electrical Enclosure**

Aubrey indicated that a cover plate is missing in Room 2 in the upper northwest corner.

## **SITKUM**

### **AUBREY SCHRADER 6/10/19**

#### **6/10/19-1 Electrical Enclosure**

Aubrey indicated that cover plates are missing in the below areas:

- Room 11, back corner
- Room 7, back corner

## **ACCIDENTS AND NEAR MISSES**

- There were no near misses in June 2019.

Next safety meeting is scheduled for August 21, 2019 at 2:00 pm in Tioga 105

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