

Southwestern Oregon Community College Safety Committee Meeting

Facilitator: Emerald Brunett
Notetaker: Carol Richards
Attendees: Emerald Brunett, Carol Richards, ~~Joe Thomas, Rob Thompson~~ Mike Herbert, Jeff Whitey, Tony Peters
Date: January 30, 2017 – Approval of December 12, 2016 meeting minutes
Curry County: 541-469-5017

Note: Items that have strike out mean that they have been completed. They will be removed from the minutes at the next meeting. Information may include current month's activities up to the date of the subsequent meeting.

Subcommittee Reports

Hazard Inspection Team – Emerald Brunett

Quarterly reminders, track non-submission, perform as backup inspectors and investigate possible concerns and issues.

The below building inspections were submitted:

- Prosper –Submitted by Mike Herbert on 1/3/17 – No recommendations submitted.
- Dining Services – Submitted by Jennifer Severson 1/4/17 - No recommendations submitted.
- B2 – Submitted by Dan Matthews 1/3/17
- Stensland – Submitted by Cindy Henry 1/6/17
- Tioga 3rd Floor – Submitted by Meredith Stone on 1/12/17
- Tioga 4th Floor – Submitted by Meredith Stone on 1/12/17
- Student Housing – Submitted by Tom Graham 1/26/17 – No recommendations submitted.

New Business

- Carol and Em discussed inviting the other following staff to be on the safety committee: Mike Springer (Chemistry), Shawn Warren (OCCI), Tracy Whitey (Switchboard), Mike Cole (MPS), Audra Ashcraft or Danaye Gonzales (Family Center), Suzy Villiers (Library), Lisa Straws (Dining Services)

Old Business

- Emerald will invite Allison Seeley from Nursing to attend safety meetings.
- ~~• Em indicated that the quote she received for fabricating a handrail in OCCI at the demonstration kitchen area was \$1500. She is working with OCCI to facilitate this.~~

Accidents and Near Misses

- A nursing student was learning how to use needles in her lab. While re-capping a needle, she pricked her finger. *Update: fortunately, the needle was unused, which avoided a bloodborne pathogens exposure and medical treatment. The student indicated she will use proper re-capping technique in the future.*
- A staff member was walking across the forested island towards OCCI when she slipped on a wet root, twisting her ankle. No medical treatment was necessary.
- A custodian found broken glass in a garbage can and when pulling the liner out, cut his finger. No medical treatment was necessary.

Outstanding Corrective Actions

B2

DAN MATTHEWS 1/3/17

1/3/17-1 Slippery Deck

Dan indicated that the wooden deck on the west side has algae growth that makes this slippery when wet.

STENSLAND

CINDY HENRY

9/16/16-1 First Aid Kit

The first aid kit on the second floor of Stensland needs to be re-stocked. *Supplies provided to Nursing 11/17/2016. Update 12/13/16 still not restocked. Update: 1/6/17 Cindy indicated on her 1/6/17 inspection that this was her third request for this.*

TIOGA 3RD FLOOR

MEREDITH STONE 1/12/17

1/12/17-1 Stairways

Meredith indicated that some of the non-slip strips in the stairwell are worn throughout the building.

1/12/17-2 Electrical Outlet

Meredith stated that on the wall across from the faculty office hallways, an electrical plate screw is missing and the plate is leaning against the wall.

Next safety meeting scheduled for February 23, 2017 at 3:00 pm in Tioga 105

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