



SOUTHWESTERN
AN OREGON COMMUNITY COLLEGE

Safety Committee Meeting Minutes/Agenda

Chairperson: Mike Herbert

Notetaker: Carol Richards

Attendees: Joe Belter, Emerald Brunett, Jason Cash, Mike Herbert, Carol Richards, Allison Seeley, Shawn Warren, Mike Wolf, Chelsea Clemens, Paul Vermeer, Rob Aton

Date: January 19, 2022—Approval of minutes December 15, 2021

Curry County: 541-469-5017

Note: Items that have strike out mean that they have been completed. They will be removed from the minutes at the next meeting. Information may include current month's activities up to the date of the subsequent meeting.

OLD BUSINESS

- Emerald motioned to approved minutes, Mike Wolf seconded this, and the motion passed unanimously
- Emerald indicated that fire extinguisher inspections had been completed in December 2021 and that hood inspections in Dining Services and OCCI are conducted every six months.

NEW BUSINESS/AGENDA

AGENDA

- Approval of December 15, 2021 minutes
- Hazard Inspections – No new hazard inspections have been received

HAZARD INSPECTIONS

EMPIRE

KELLIE NEEL

12/8/21: Break Switch Labeling

Kelly indicated that the breaker switches in Empire are not properly marked. Em had Andy from Kyle check into this. Em – Update?

ACCIDENTS AND NEAR MISSES

- 12/2/21 – A staff member injured their back on campus while in their office
- 1/10/22 – Another staff member experienced sharp lower back pain bending down – No workers' comp claim was filed

Next safety meeting is scheduled for February 16, 2022 at 3:00 pm via Zoom

Southwestern Oregon Community College is an equal opportunity employer and educator.