



SOUTHWESTERN
AN OREGON COMMUNITY COLLEGE

Safety Committee Meeting

Chairperson: Carol Richards
Notetaker: Emerald Brunett
Attendees: Carol Richards, Joe Thomas, Mike Herbert, Allison Seelye, Shawn Warren, Joe Belter, Emerald Brunett
Date: January 17, 2019– Approval of December 19, 2018 meeting minutes below.
Curry County: 541-469-5017

Note: Items that have strike out mean that they have been completed. They will be removed from the minutes at the next meeting. Information may include current month's activities up to the date of the subsequent meeting.

Subcommittee Reports

Hazard Inspection Team – Carol Richards

Quarterly reminders, track non-submission, perform as backup inspectors and investigate possible concerns and issues.

The below building inspections were submitted:

- Newmark – Submitted by Aubrey Schrader 12/12/18
- Eden – Submitted by Aubrey Schrader 12/5/18
- Sitkum – Submitted by Aubrey Schrader 12/13/18 – No recommendations were submitted
- Facilities – Submitted by Patrick Horath 12/13/18
- B2 – Submitted by Carol Richards 12/19/18
- Sunset – Submitted by Joe Belter 12/19/18 – No recommendations were submitted

Discussion from 12/19/18:

- As Joe Belter and Carol Richards were the only two in attendance, both completed building inspections.

Discussion/Agenda items for 1/16/19:

- Election of new chairperson
- Safety Committee Agenda Calendar

Accidents and Near Misses

- An employee burned their hand on a hot baking sheet in the Family Center. Only first aid was required, so no workers' comp claim was filed.
- A student in welding was cutting a rim and cut their eyebrow. Only first aid was required, so no workers' comp claim was filed.

Outstanding Corrective Actions

EDEN

AUBREY SCHRADER 12/5/18

12/12/18-1 Exit and Egress

In room 5 on the north wall, the exit light is out.

12/12/18-2 Electrical

~~In room 1 (projector room), the electrical cover is loose and needs to be tightened. There is also a cover missing on the east wall of this room. Complete 1.7.19~~

~~In room 5 (south wall) a cover is missing. There is also a missing cover on the west wall at the top in this room. Complete 1.7.19~~

12/12/18-3 Eyewash

The eyewash inspection is out of date. Carol spoke with James Fritz who indicated he would run this weekly to prevent bacteria build up.

FIRE SCIENCE

MARY KOSKI/TONY PETERS 6/11/18

6/11/18-1 Fire Tower Stairway

Megan and Tony indicated that a couple of slip-resistant sheets need to be replaced on the fire tower as they have blown away.
Update 10/26/18: Update 11/29/18: Incomplete

NEWMARK

AUBREY SCHRADER 12/12/18

12/12/18-1 Exit and Egress

In the hallway by the kitchen on the first floor on the south wall, the exit light is out.

12/12/18-2 Electrical Enclosures

In rooms 101 (south wall in the middle) and 121 (back storage room) there are missing electrical plates.

REC CENTER

MEGAN CORRIEA 2/28/18

2/28/18-1 Electrical Enclosures

Megan indicated that in the fitness center there are a few broken electrical enclosures on the wall.

Next safety meeting is scheduled for January 16, 2019 at 2:00 pm in Tioga 105

Southwestern Oregon Community College does not discriminate on the basis of race, color, gender, sexual orientation, marital status, religion, national origin, age, disability status, gender identity, or protected veterans in employment, education, or activities as set forth in compliance with federal and state statutes and regulations.