



SOUTHWESTERN
AN OREGON COMMUNITY COLLEGE

Safety Committee Meeting

Chairperson: Mike Herbert

Notetaker: Carol Richards

Attendees: Joe Belter, Emerald Brunett, Mike Herbert, Carol Richards, Allison Seeley, Joe Thomas, Shawn Warren, Mike Wolf

Date: February 20, 2019– Approval of January 17, 2019 meeting minutes below.

Curry County: 541-469-5017

Note: Items that have strike out mean that they have been completed. They will be removed from the minutes at the next meeting. Information may include current month's activities up to the date of the subsequent meeting.

NEW BUSINESS/AGENDA

AGENDA

- Safety Day – May 8, 2019
- Review of Hazardous Waste policy

HAZARD INSPECTIONS

- Tioga 1st floor – Submitted by Mike Cole 1/30/19 – No recommendations were submitted
- Prosper – Submitted by Mike Herbert 2/4/19 – No recommendations were submitted
- Student Housing – Submitted by Tom Graham 1/30/19 – No recommendations were submitted
- Facilities – Submitted by Patrick Horath 2/8/19 – No recommendations were submitted
- Gold Beach – Submitted by Michael Wolf 2/15/19 – No recommendations were submitted
- Brookings – Submitted by Michael Wolf 2/19/19 – No recommendations were submitted

ACCIDENTS AND NEAR MISSES

- An OCCI employee slipped and fell on a wet floor. A wet floor sign was up and the employee was fully aware of the wet floor. The employee did not require any medical treatment.
- A Family Center employee slipped and fell in the snow. A workers' comp claim is being filed.

OLD BUSINESS

Discussion from 1/16/19

- ~~Election of new chairperson – The committee elected Mike Herbert to serve as the chairperson.~~
- ~~Safety committee agenda calendar – The committee agreed that having a schedule for review of written safety programs, etc., would be acceptable for meetings.~~

EDEN

AUBREY SCHRADER 12/5/18

12/12/18 1 Exit and Egress

In room 5 on the north wall, the exit light is out. 2/4/19 Complete

12/12/18 3 Eyewash

The eyewash inspection is out of date. Carol spoke with James Fritz who indicated he would run this weekly to prevent bacteria build up. 2/4/19 Complete

FIRE SCIENCE

MARY KOSKI/TONY PETERS 6/11/18

6/11/18-1 Fire Tower Stairway

Mary and Tony indicated that a couple of slip-resistant sheets need to be replaced on the fire tower as they have blown away. Update 10/26/18: Update 2/8/19: Incomplete

NEWMARK

AUBREY SCHRADER 12/12/18

12/12/18-1 Exit and Egress

In the hallway by the kitchen on the first floor on the south wall, the exit light is out. *2/4/19 Complete*

12/12/18-2 Electrical Enclosures

In rooms 101 (south wall in the middle) and 121 (back storage room) there are missing electrical plates. *2/4/19 Complete*

REC CENTER

MEGAN CORRIEA 2/28/18

2/28/18-1 Electrical Enclosures

Megan indicated that in the fitness center there are a few broken electrical enclosures on the wall. *2/4/19 Complete*

Next safety meeting is scheduled for February 20, 2019 at 2:00 pm in Tioga 105

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