



SOUTHWESTERN
AN OREGON COMMUNITY COLLEGE

Safety Committee Meeting

Chairperson: Mike Herbert

Notetaker: Carol Richards

Attendees: ~~Joe Belter, Emerald Brunett, Mike Herbert,~~ Carol Richards, Allison Seeley, ~~Joe Thomas,~~ Shawn Warren, ~~Mike Wolf,~~ Megan Corriea, Jason Cash, Cerise Bender, Chelsea Clemens

Date: December 18, 2019– Approval of November 20, 2019 meeting minutes.

Curry County: 541-469-5017

Note: Items that have strike out mean that they have been completed. They will be removed from the minutes at the next meeting. Information may include current month's activities up to the date of the subsequent meeting.

OLD BUSINESS

- Shawn motioned to approve November minutes, Jason seconded this, and the motion passed unanimously.
- The group discussed a potential traffic safety issue going from the OCCI parking lot to Student Housing.

B2

RIAN HENDERSON 3/22/19

3/22/19-1: Hazard Assessment

Rian indicated that a hazard assessment for required PPE has not been done. *Update 12/10/19: Open*

TIOGA 5TH FLOOR

CAROL RICHARDS 3/13/19

3/13/19-1: Stairwells

The yellow tape on the east and west stairwells needs to be replaced as it is coming loose. *Update 12/10/19: Open*

SUNSET

AUBREY SCHRADER 6/10/19

8/11/19 1 Electrical Panel Clearance

Aubrey indicated that there was not 3 feet of clearance in front of the electrical panel as required by OSHA. *Update 12/5/19: Complete*

FIRE TOWER/FIRE SCIENCE

9/25/19 1 First Aid Kit

Cerise indicated that first aid kit supplies need to be replenished. *Update: Complete*

~~TONY PETERS 6/8/19~~

~~6/8/19 1 Ambulance Plug~~

~~Tony indicated that the ambulance is parked outside and is plugged in using an extension cord. Tony indicated that he does not believe the cord is properly rated and that the end is becoming frayed. *Update: 12/10/19 Fire Science is purchasing a new cord - Complete*~~

NEW BUSINESS/AGENDA

AGENDA

- Approval of minutes
- Update on Dellwood Indoor Air Quality
- Inclement Weather Closure

HAZARD INSPECTIONS

- Gold Beach – Submitted by Michael Wolf 12/3/19 – No recommendations were submitted.
- Family Center – Submitted by Dan Birkovich 12/3/19 – No recommendations were submitted.
- Fairview – Submitted by Chelsea Clemens 12/4/19 – No recommendations were submitted.
- Fire Science – Submitted by Cerise Bender 12/3/19 – No new recommendations were submitted.
- OCCI – Submitted by Shawn Warren on 12/3/19 – No recommendations were submitted.
- Brookings – Submitted by Michael Wolf – No recommendations were submitted.
- Facilities – Submitted by Patrick Horath – No recommendations were submitted.
- Tioga 5th Floor – Submitted by Carol Richards – No recommendations were submitted.

ACCIDENTS AND NEAR MISSES

- An employee cut their wrist using a box knife to open a refrigerator box. No treatment beyond first aid was required.

Next safety meeting is scheduled for January 15, 2020 at 2:00 pm in Tioga 505

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