



Southwestern Oregon Community College Safety Committee Meeting

Facilitator: Emerald Brunett
Notetaker: Carol Richards
Attendees: Emerald Brunett, Carol Richards, Joe Thomas, Rob Thompson ~~Mike Herbert, Jeff Whitey~~
Date: December 12, 2016 – Approval of November 23, 2016 meeting minutes
Curry County: 541-469-5017

Note: Items that have strike out mean that they have been completed. They will be removed from the minutes at the next meeting. Information may include current month's activities up to the date of the subsequent meeting.

Subcommittee Reports

Hazard Inspection Team – Emerald Brunett

Quarterly reminders, track non-submission, perform as backup inspectors and investigate possible concerns and issues.

The below building inspections were submitted:

- No hazard inspections were submitted during the month of November 2016

New Business

Em indicated that the quote she received for fabricating a handrail in OCCI at the demonstration kitchen area was \$1500. She is working with OCCI to facilitate this.

Old Business

- Emerald will invite Allison Seele from Nursing to attend safety meetings.
- ~~Carol will follow up with Welding to get SDS. Update: Sent Cody Yeager another email on 11/23/16 Update: Chelsea Clemens sent Carol Richards a list of chemicals used in welding and Carol is working on putting together a SDS book~~

Accidents and Near Misses

- An employee at the Brookings campus tripped/fell off the front curb at the entry way injuring themselves. They indicated that poor lighting and heavy rain contributed to this injury. The committee should discuss this.
- A mixing bowl of dough (approx. 35 pounds) fell on the foot of a Dining Services employee. They were not injured.

Outstanding Corrective Actions

RECREATION CENTER

8/17/16 3 Ladder

The red ladder near the rock wall needs to be marked "CAUTION DO NOT USE AROUND ELECTRICAL EQUIPMENT". ~~Update: Em will order new stickers; Carol will pay for them. Update: since Em could not find one, Carol just printed a label up and sent it to Emerald.~~
DONE

STENSLAND

CINDY HENRY

9/16/16-1 First Aid Kit

The first aid kit on the second floor of Stensland needs to be re-stocked. *Supplies provided to Nursing 11/17/2016. Update 12/13/16 still not restocked*

TIOGA 1

~~MIKE COLE~~

9/8/16 1 Shelving

~~There is a black metal bookcase over 6' high in room 103 that needs to be affixed. Update: The committee discussed this and agreed it is not a safety hazard~~

Next safety meeting scheduled for December 15, 2016 at 3:00 pm in Tioga 105

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