



SOUTHWESTERN
AN OREGON COMMUNITY COLLEGE

Safety Committee Meeting

Chairperson: Mike Herbert

Notetaker: Carol Richards

Attendees: ~~Joe Belter, Emerald Brunett~~, Mike Herbert, Carol Richards, Allison Seeley, ~~Joe Thomas, Shawn Warren~~, Mike Wolf

Date: April 24, 2019– Approval of March 20, 2019 meeting minutes below.

Curry County: 541-469-5017

Note: Items that have strike out mean that they have been completed. They will be removed from the minutes at the next meeting. Information may include current month's activities up to the date of the subsequent meeting.

NEW BUSINESS/AGENDA

AGENDA

- Safe-T-Step in OCCl

HAZARD INSPECTIONS

- Fire Science – Submitted by Tony Peters 3/22/19
- Tioga 2nd Floor – Submitted by Suzan Villers 3/20/19 – No recommendations were submitted
- Tioga 4th Floor – Submitted by Meredith Stone 3/28/19 – No recommendations submitted
- Tioga 3rd Floor – Submitted by Meredith Stone 3/28/19 – No recommendations submitted
- Rec Center – Submitted by Megan Corriea 3/21/19 – No recommendations submitted
- Fairview – Submitted by Chelsea Clemens 3/21/19 – No recommendations submitted
- Family Center – Submitted by Dan Birkovich 3/20/19 – No recommendations submitted
- PAC – Submitted by Danny Richardson 3/28/19 – No recommendations submitted
- Randolph – Submitted by Danny Richardson 3/28/19 – No recommendations submitted
- OCCl – Submitted by Shawn Warren 3/19/19 – No recommendations submitted
- Coaledo – Submitted by Amy Burgess 3/28/19 – No recommendations submitted
- Lampa – Submitted by Kelly Lundquist 4/2/19 – No recommendations submitted
- Eden – Submitted by James Fritz 4/2/19 – No recommendations submitted
- Sitkum – Submitted by Aubrey Schrader 3/25/19 – No recommendations submitted
- Sunset – Submitted by Aubrey Schrader 3/25/19 – No recommendations submitted
- Newmark – Submitted by Aubrey Schrader 3/25/19 – No recommendations submitted
- B2 – Submitted by Rian Henderson 3/22/19
- Dining Services – Submitted by Lynne Whitley on 3/15/19

ACCIDENTS AND NEAR MISSES

- There were no accidents or near misses since the last safety meeting.

FIRE SCIENCE

TONY PETERS 3/22/19

3/22/19-1: Eyewash Maintenance

Tony indicated that the eyewash is not regularly flushed. Carol sent him an email on 4/23/19 asking him to run this weekly.

B2

RIAN HENDERSON 3/22/19

3/22/19-1: Hazard Assessment

Rian indicated that a hazard assessment for required PPE has not been done. Carol emailed Rian the forms for this task on 4/23/19.

OLD BUSINESS

Discussion from 3/20/19

- Safety Day – May 8, 2019 – The committee decided not to participate in this.
- Complete hazard inspections –The committee discussed outstanding building inspections. Mike agreed to reach out to staff who needed to get their inspections completed by end of winter term.

TIOGA 5TH FLOOR

CAROL RICHARDS 3/13/19

3/13/19-1: Stairwells

The yellow tape on the east and west stairwells needs to be replaced as it is coming loose. *Update: Open*

Next safety meeting is scheduled for April 24, 2019 at 2:00 pm in Tioga 105

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