



## Appendix 4.B Southwestern Academic Program Review Program

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### Process

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**Program Review** is a continuous process of collecting, evaluating, and using information to determine if and how well performance matches learning or service outcomes which occurs on at least a triennial basis. We gather evidence of student learning; discover the degree to which courses, programs, and administrative and educational support services accomplish intended outcomes; and probe the achievement of institutional projects, core themes, and mission. Southwestern conducts program reviews of all programs and services on a quadrennial basis (every 4 years) and uses the results of the assessments to enhance and improve current programs and services.

### Resources

Program Review detailed instructions  
[Report Documentation](#) – myLakerLink on the Resource Center tab  
**Reports – must be on campus or access network to process reports**  
[Course Completion Report](#)  
[Course Completion by Course Report](#)  
[Course Completion by Degree Report](#)  
[Course Enrollments Report](#)  
[GL Unit Costs by Fund by Unit Report](#)  
[Graduates by Major Report](#)  
[OLMIS](#) – Employment Opportunities  
Persistence Report – being developed  
[Student Enrollment Report – Enrollments, FTE, Billing Credits](#)  
Transfer Reports – being developed

Program review consists of the following elements

- ✓ [Program Description and Goals / Philosophy](#)
- ✓ [Program Narratives](#)
- ✓ [Student Learning Outcomes](#) including measures and criterion for achievement
- ✓ [Operational Data](#) analysis
  - I. [Enrollments](#)
  - II. [Financial Viability](#)
  - III. [Efficiency of Delivery](#)
  - IV. [Instructional Effectiveness](#)
  - V. [Program Student Success](#)
  - VI. [Program Relevance](#)
  - VII. [Graduate Student Success](#)
- ✓ Reflection of the data
- ✓ [Projects](#) planned based on evidence
- ✓ Association with core themes and other planning, processes/projects
- ✓ Activity [Timeline](#)

All reports are available within myLakerLink and are located on the Resource Center tab. Links to all reports are located within each section title of this document. Program Review requirements for certain sections include multiple reports with additional links to the reports located within the specific section of the report.

