

## APP 7065B

### BEREAVEMENT LEAVE - MASSC

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It is the Administrative procedure of the Southwestern Oregon Community College to allow MASSC (management, administrators, supervisors, specialists and confidential) employees up to three (3) days paid off after the death of an immediate family member. Additional time off may be taken and deducted from accrued sick leave.

Immediate family shall mean spouse, domestic partner regardless of gender, parents and parent in-laws, brother, sister, grandparent, child, step-child, step-parent, son-in-law, daughter-in-law, or grandchild, or an individual who resides in and is an integral part of the employee's household.

Adopted by Board of Education:

Procedure #6.012 April 11, 1977

Revised: February 28, 1994

Adopted by Board of Education:

Procedure #6.3.024 February 28, 1994

Changed to Administrative Procedure January 22, 1996

Reviewed March 11, 2013 (Formerly Admin Procedure 6.3.024)

Revised: September 11, 2019