



## Appendix 3.E

### Strategic Plan: 2015-2016

#### Summer and Fall 2015 Update

The **Strategic Plan** projects are derived from the program reviews conducted across campus and from the planning process that occurs at the unit, reporting unit, functional areas, and institutional levels of the College. Planning and project development provide the basis for the administration to allocate resources, adapt to changes in the environment, and coordinate activities leading to fulfillment of the College Mission.

Core Theme	Objective	Project		
Learning & Achievement	LA.1: Students demonstrate progress	LA.1.1: Statewide Developmental Education Recommendation Implementation		
		LA.1.2: Title III persistence projects implementation		
	LA.2: Students complete certificates, degrees, and transfer	LA.2.1: Identify program enhancements to increase student success and improve student completion	While we work towards auto-awarding, we realized the need for students to receive their diplomas sooner. As a result of moving to a new company (Key Plus from Jostens) we have reduced costs associated with graduation. We also are printing our own diplomas as this saves money for the college and wait time for students. Diplomas can now be quickly and conveniently printed and mailed within days of graduating a student in the SIS, verses months.	Complete
		LA.2.2: Credit for Prior Learning Project – process development	The registrar attended a state funded ACE training to learn more about the military Joint Services Transcript process. The registrar shared what she learned with the CPL committee and confirmed Southwestern is following best practices and ensured Southwestern is focused on meeting the needs of its military students. OCCI awarded 7 waivers for prior learning were in Fall 2015.	In-Progress
				On-going
		LA.2.3: Title III Student Success projects implementation	The registrar and CTE Transition Specialist were tasked fall term with the initial rollout of a new student orientation - COMEVO an online software. Building on the prior committee's notes a comprehensive orientation for new, degree seeking Southwestern students that covered all aspects of student life at Southwestern went live in December for new incoming. Feedback will be used to further refine the orientation tool. Orientation will be mandatory 2016-17.	Complete
		Complete		

Core Theme	Objective	Project		
	<b>LA.3: Students demonstrate that they have met learning outcomes</b>	<b>LA.3.1:</b> Outcomes Assessment – Multi-State Collaborative and Program Student Learning Outcomes		
		<b>LA.3.2:</b> Course and program outcomes developed	Early arrival student-athlete courses and math boot camp.	Complete
Access	<b>A.1: Students access varied learning opportunities</b>	<b>A.1.1:</b> Enhance opportunities for students to access learning opportunities (dual credit, articulated agreements, extended 4-year campus)	NWAC allows for dual-enrolled student athletes if they have completed their AA degree, have an exceptional GPA, have amassed an extreme number of credits or have been accepted into a specific four-year program as part of a dual enrollment. This has allowed for students to continue to participate at SWOCC.	In-Progress
			Continued work at the institutional and state level regarding instructor qualifications for Dual Credit. Conversations are on-going with the HECC and other state wide academic and student service groups.	In-Progress
	<b>A.2: Students access services that support learning</b>	<b>A.2.1:</b> Title III student support project implementation to enhance and improve student services; lean audit and tutor/writing center redesign	After extensive interviews and face-to-face meetings with eCatalog companies, Southwestern has contracted with Leepfrog. The product is called CourseLeaf. We have had our initial meetings and are working towards sending Leepfrog a catalog so it can be converted into an electronic format.	In-Progress
			More OCCI students are utilizing the Transitional Learning Center and the math lab.	Complete
	<b>A.2.2:</b> Advising and placement policy and process development			
<b>A.3: Students access relevant curricula that support lifelong learning and achievement</b>	<b>A.3.1:</b> New Program and Course Development (degree/certificate programs, community education opportunities, student engagement activities, etc.)	Developed Dental Assisting 55 credit certificate, will begin enrollment 16-17. Creating a new advisory committee for this new program.	In-Progress	
		Admin. Office Professional received approval to hire full-time faculty.	In-Progress	
		Received CTE Revitalization grant to develop Basic Allied Health Career Pathway Certificate.	In-Progress	
		Created a 42 credit Administrative Assistant Career Pathway Certificate.	In-Progress	
		Began re-structuring Fire Science program, including plans to replace fire tower.	In-Progress	

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			Each CTE program held one or more advisory committee meetings in the fall, each committee focuses on developing skill sets for each program and keeping current on the latest technological and equipment advances.	In-Progress
			First-time degree seeking students were grouped by indicated major and/or career goal or interest during Laker Welcome and attended a one hour question and answer session led by Faculty from associated academic areas. Intent was to connect students early with faculty from the students' academic area of interest.	In-Progress
				Complete
Community Engagement	<b>CE.1: Southwestern serves our communities by providing quality training and business development to address the changing community workforce needs.</b>	<b>CE.1.1:</b> Develop new training and business development programs based on participant survey feedback and other community needs		
	<b>CE.2: Southwestern provides our community members access to a wide range of quality, lifelong learning opportunities</b>	<b>CE.2.1:</b> Enhance Internal and External Relationships- Encourage people to serve on state level committees and belong to organizations related to position.	The recreation center hosts local retirees on Tuesday and Thursday mornings for table tennis competitions and fitness with our current student population.	On-going
	<b>CE.3: Our community members participate and contribute to the Foundation in support of the college.</b>	<b>CE.3.1:</b> Promote the value of contributing to the Foundation and identify sources of support for new programs and the Health & Science Building		
Sustainability		<b>S.1.1:</b> Multi-year budget and cashflow reports	Implemented new features within Jenzabar to support improved workflow of the budget process. New codes have been implemented at OCCI for accurate expense tracking between the culinary team, and the Culinary and Baking and Pastry programs.	In-Progress
				Complete
	<b>S.1: Southwestern provides responsible fiscal management</b>	<b>S.1.2:</b> Enhance planning process fully integrated into the budget process based on mission fulfillment success indicator planning, academic and facility planning, ITS planning, Strategic Enrollment Management planning, and program review planning (academic and operational)	Annual plans updated in November and December for inclusion in the budgeting process. Projects identified during December including potential position requests based on annual data review and program development. Program Review process refined with outcome indicators developed in several operational areas and new data reports developed for Admissions and Enrollment Management.	In-Progress
				In-Progress

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			The recreation center entered into a leasing program with Commercial Fitness to repair/replace equipment quarterly. This will allow for budget planning and equipment maintenance in the future.	Complete
	<b>S.2: Southwestern builds and maintains a sustainable infrastructure of human, technology, and facility resources</b>	<b>S.2.1:</b> NWCCU Interim Report	Assigned team members to work on report; template created within LiveText for shared document review	In-Progress
		<b>S.2.2:</b> Complete the transition to administrative policies/procedures and review of policies and procedures at the department level	8 policies, including the Purchasing Policy, have been reviewed/revise and posted on the Admin. Services portal.	In-Progress
			The Personal Protective Equipment policy has been completed.	Complete
			Business Office developed office procedures and the Bookstore created a policy handbook.	Complete
			Facilities Master Plan – Create & Implement new Facility Master Plan. Update continuously to create a “live” document.	In Progress
			Seismic Grant – Sitkum Hall – Seismic Upgrades on Sitkum Hall	Complete
			Strategic Energy Management Program – Change the energy use culture of the campus with incentives and activities	Withdrawn
			Remodel Third Floor Tioga for Community Ed.	Complete
			Remodel and restore Neighborhood Facility Building for South Coast Family Harbor Program tenancy	Complete
		Complete Energy Trust Lighting Upgrades – B2, Lampa, Sumner	Complete	
		Complete Energy Trust HVAC Upgrades on Neighborhood Facility and Stensland	Complete	
		The safety orientation plan for new staff has been sent to HR for review.	In-Progress	
		<b>S.2.4:</b> Planning work on new Health & Science Building		
		<b>S.2.5:</b> Upgrade technology requirements per the ITS plan and to support identified campus-wide projects including Title III projects		
		<b>S.2.6:</b> Foster positive relationships between faculty, staff, and administration.	Hosted the employee turkey basket challenge and collected perishable food items for the local community.	Completed

Core Theme	Objective	Project	
	<b>S.3: Southwestern delivers viable quality instruction</b>	<b>S.3.1:</b> Further develop and provide faculty support	
		<b>S.3.2:</b> Program Review implementation with integrated planning and budgeting and rollout of LiveText pilots	Training completed in November for initial pilot rollout Winter Term 2016 for outcomes assessment. Templates developed for accreditation report within LiveText.
		<b>S.3.3:</b> Program Viability development	Swimming program is continually evaluated for viability pertaining to student success and achievement. The Baking and Pastry Program reached classroom capacity for the 2015-16 school year.

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