



**Data Team
Meeting Notes
October 30, 2014**

1. Evaluation Plans:

- a. MLC – Nikki met with Kyriakos and Robin to discuss evaluation of the MLC for the current year and for 2015-16. Nikki and Kyriakos provided information related to qualitative questions that could be asked of students. Kyriakos will use the PhD thesis of Diana K May titled "MATHEMATICS SEFL-EFFICACY AND ANXIETY QUESTIONNAIRE" to develop a questionnaire to assess our MLC students' mathematics self-efficacy and mathematics anxiety.
- b. First year Experience – Jeremy is the lead and will be looking at an ongoing method to evaluation first year experience initiatives. Kyriakos will touch base with Jeremy to provide support for developing the evaluation plan.

2. ATD Coaches Visit – The visit is on November 19th with an agenda provided in the next week or so

3. Data Briefs

- a. Annual Briefs – will be available by beginning of year and Kyriakos and Robin will work to finish these prior to Winter term
- b. Spring 2014 – was not completed
- c. Fall, Winter, Spring 2013-2014 – Possible topics for the briefs (these do not need to be "data" point briefs or briefs that "highlight" projects and the associated evaluation plans):
 - i. Fall – Provide background for the Orientation redesign and expectations; Jeremy
 - ii. Winter – HD 100 initiative to inform campus community; Jeremy
 - iii. Spring – Program Review; Diana

4. Website Update and Data Team Webpage – Accessed from the Mission Fulfillment webpage – there is a C2C icon. The C2C webpage includes the videos created as part of Achieving the Dream as well as links to ATD meeting information and other documents located on the portal. Achievement Compact information is also located on the C2C webpage along with monthly College data communications (see #5).

5. Data Communications – PowToons and Weekly SWivia (monthly SI would change based on projects for the year and Board presentations): Robin presented the schedule below for the team to review noting that the type of data presented for this year focused on our students and completion along with Mission Fulfillment (including success indicators) and highlighting staff contributions in June. The timeline to present the information was based on data produced for other required reports and federal/state reporting requirements leaving open the options for January – April. The SI information was chosen based on presentations to the Board and to reinforce initiatives that focus on completion or future employment. Diana mentioned that CWE is presented later than the March/April dates although May and June data communications were determined by availability of the data which would not be available prior to the selected months. The data team will forward the information to the Core Team for feedback.

- a. September – Graduation
- b. October – Student Demographics
- c. November – CCSSE (SENSE - Student Satisfaction three-year rotation)

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- d. December – Mission Fulfillment
- e. January - SI 29: High School Connections
- f. February – SI 44: Remediation
- g. March – SI 14: CWE
- h. April – SI 8: Employer Perceptions
- i. May – Retention and Graduation Rates
- j. June – SI 34: Staff Service
- k. July - hiatus or ???
- l. August – hiatus or ???

The weekly communication, or SWivia (SWOCC trivia) will be one data element that highlights other items discussed across campus such as CCSSE, Achievement Compact, etc. Rollout for this will be in November with further discussion at the next meeting.

- 6. Additional Items – Action Item Update – new schedule for 2014-15 developed suspending the one listed below titled “2012-13 and 2013-14 Action Items”. New schedule includes evaluation plans, list of data communications
- 7. Meeting schedule for the term: 2:00 pm on Thursday November 13, November 25 (Tuesday), and Thursday December 11
- 8. New Members to ATD Data Team – Kyriakos will send out an invite to faculty and staff asking for volunteers to join the data team.

2014-15 Action Items

Action	Due Date	Person Responsible	Completion Date
Evaluation Plans Math Learning Center/Math Redesign First Year Experience	TBD	Project Leads Nikki Armstrong Jeremy Jones	
Monthly Data Communication 1. September – Graduation 2. October – Student Demographics 3. November – CCSSE (SENSE - Student Satisfaction three-year rotation) 4. December – Mission Fulfillment 5. January - SI 29: High School Connections 6. February – SI 44: Remediation 7. March – SI 14: CWE 8. April – SI 8: Employer Perceptions 9. May – Retention and Graduation Rates 10. June – SI 34: Staff Service	9/24/2014 10/31/2014 11/24/2014 12/10/2014 1/22/2015 2/22/2015 3/10/2015 4/25/2015 5/25/2015 6/10/2015	Robin and/or Kyriakos	
Qualitative Data Questions - math	TBD	Nikki Armstrong Kyriakos	

2012-13 and 2013-14 Action Items

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Evaluation Plans Writing Math (6/5/2014) First Year Experience (new date in summer)	10/25/2013 11/7/2013 2/1/2014 5/22/2014 7/10/2014	Project Leads	2/1/2014 Math Pending See – 2014-15 new dates
Update evaluation plans for next year Revised date Math – next fall Writing – summer due to first year experience	3/1/2014 4/23/2014 11/1/2014 summer	Project Leads	New plans/new initiatives refer to 2014-15 action items
Qualitative Data Questions - math - Template questions due – initial due date - Template revised due date Survey Tool for qualitative	3/20/2014 5/22/2014 5/29/2014 4/17/2014	Kyriakos/Robin	New focus – refer to 2014-15 action items

Team Members: Kyriakos Kypriotakis, Team Leader; Robin Bunnell, Diana Schab, and Ross Tomlin
Members for Specific Topics – no invitation extended: Kyle Croy, Shawn Liggett, and Avena Singh