



1. Qualitative Questions draft template questions and survey tool: Discussion regarding which questions to include and what information will be used to make decisions. Further refinement of the questions needs to be made.
2. First Year Experience Evaluation Plan – update: There are 3 projects and there will be no formal evaluation. Nathan will meet with faculty and staff involved with the projects and develop options for informal evaluation.
3. Additional Items – Action Item Update: Math evaluation plan finalized for current year and will be set up for next year by the new math faculty hired to replace Billie. The Writing plan will be developed as part of the First Year Experience given the combined project.
4. Spring Brief: The brief will highlight basic persistence information including Oregon community college comparison.
5. Meetings suspended for summer; meet in first few weeks of fall term

Action Items

Action	Due Date	Person Responsible	Completion Date
Evaluation Plans Writing Math (6/5/2014) First Year Experience (new date in summer)	10/25/2013 11/7/2013 2/1/2014 5/22/2014 7/10/2014	Project Leads	2/1/2014 Math Pending
Update evaluation plans for next year Revised date Math – next fall Writing – summer due to first year experience	3/1/2014 4/23/2014 11/1/2014 summer	Project Leads	
Qualitative Data Questions - math - Template questions due – initial due date - Template revised due date Survey Tool for qualitative	3/20/2014 5/22/2014 5/29/2014 4/17/2014	Robin	Pending 4/16/2014

Team Members: Kyriakos Kyriotakis, Team Leader; Robin Bunnell, Kassahun Kebede, Diana Schab, and
Absent: Ross Tomlin
Members for Specific Topics: *Nathan Helland attended* (Shawn Liggett and Avena Singh not requested to attend)