



Achieving the Dream Data Team Meeting Notes



January 22, 2013

1. **CFAR/JBL Update:** Still awaiting program from CFAR, ahead of all of the other schools in the consortium. Important to verify the accuracy of the programs. Hope to have data available during ATD Conference.
2. **Data Rollout/Core Team Update:** Discussed the progress to date of the core team with respect to winter in-service and the data briefs. Generated a significant amount of discussion and recognition for the role data plays in making decisions. Faculty and staff want more data and to dig deeper into "factors" that affect the bigger picture. Jackie provided suggestions to enhance the data briefs. Suggested a quarterly "data profile" brief. Round to whole numbers and remove gridlines for graphs. Pie charts are good as they represent the "whole"/100%. When displaying binary information – present one.
3. **Data Team Role:** Jackie discussed the role of the data team in relation to the core team. Diana and Rod were brought up to speed regarding ATD and the importance of data to make decisions. Additional information/resources were shared to assist the data team as the group moves forward with sharing data and assessment of initiatives. Robin shared the Data Request Form provided via myLakerLink. Jackie suggested a question regarding iterative use of the data. The form will also be enhanced by adding a link to upload examples or other documents that may be needed when requesting data.
4. **ATD Plan and Assessment:** Jackie discussed the importance of the ATD plan and the need to develop a means to assess the identified initiatives. Continue to focus on high enrollment and low success courses. Data from ATD website is not required to identify areas that need improvement. Data from the briefs already indicates areas of concern: graduation/completion, fall to winter persistence, and fall to fall persistence.
5. **Focus Group Discussion:** Karina and Jenny discussed the focus group work and have proposed a timeline to finish by the end of winter term with follow-up each winter. Jackie inquired of the types of questions that were being considered and the goal of having the focus groups. Jackie provided guidance for protocols and focus group procedures. Karina and Jenny have both conducted focus groups in the past and have resources available to move from concept to implementation. The afternoon was spent reviewing focus group plans.
6. **Next Meeting Date:** February 28, 2013, then will set standard meeting dates.

Future Agenda Items: ATD Conference, Focus Group Update, Core Team Update

Action Items

Action	Due Date	Person Responsible	Completion Date
Robin to continue work on CFAR/JBL programs/uploads	February 7	Robin	

Attendees: Kyriakos Kypriotakis, Team Leader; Robin Bunnell, James Fritz, Rod Keller, and Diana Schab **Guests:** Karina Smith and Jenny Silva

Southwestern Leads and Inspires Lifelong Learning

Southwestern Oregon Community College is an Equal Opportunity Educator and Employer