



**Data Team
Meeting Notes
October 23, 2014**

1. Evaluation Plans:
 - a. MLC – invite Nikki to a meeting to review evaluation plan for MLC
 - b. First year Experience – Jeremy is working on identifying what will be evaluated
2. ATD Coaches Visit – discuss at next meeting
3. Data Briefs
 - a. Annual Briefs – posted in late fall
 - b. Spring 2014 – did not complete a brief
 - c. Fall, Winter, Spring 2013-2014 – discuss at next meeting
4. Website Update and Data Team Webpage – website migrated; illustrate at Core Team Meeting
5. Data Communications – PowToons and Weekly SWivia (monthly SI would change based on projects for the year and Board presentations) – potential data communications
 - a. September – Graduation
 - b. October – Student Demographics
 - c. November – CCSSE (SENSE - Student Satisfaction three-year rotation)
 - d. December – Mission Fulfillment
 - e. January - SI 29: High School Connections
 - f. February – SI 44: Remediation
 - g. March – SI 14: CWE
 - h. April – SI 8: Employer Perceptions
 - i. May – Retention and Graduation Rates
 - j. June – SI 34: Staff Service
 - k. July - hiatus or ???
 - l. August – hiatus or ???
6. Additional Items – Action Item Update – reset schedule after reviewing at next meeting
7. Meeting schedule for the term – Thursdays at 2:00 pm with the exception of Thanksgiving to meet on Tuesday at 2:00 pm – confirm at next meeting
8. New Members to ATD Data Team – discuss at next meeting

Action Items

Action	Due Date	Person Responsible	Completion Date
Evaluation Plans Writing Math (6/5/2014) First Year Experience (new date in summer)	10/25/2013 11/7/2013 2/1/2014 5/22/2014 7/10/2014	Project Leads	2/1/2014 Math Pending
Update evaluation plans for next year Revised date Math – next fall Writing – summer due to first year experience	3/1/2014 4/23/2014 11/1/2014 summer	Project Leads	

Southwestern Leads and Inspires Lifelong Learning

Southwestern Oregon Community College is an Equal Opportunity Educator and Employer

Qualitative Data Questions - math	3/20/2014	Kassahun	Pending
- Template questions due – initial due date	5/22/2014	Kassahun	
- Template revised due date	5/29/2014	Robin	4/16/2014
Survey Tool for qualitative	4/17/2014		

Team Members: Kyriakos Kypriotakis, Team Leader; Robin Bunnell

Absent: Diana Schab, and Ross Tomlin

Members for Specific Topics – no invitation extended: Kyle Croy, Shawn Liggett, and Avena Singh