

Strategic Plan: 2016-2017

Winter and Spring 2017 Update

Provide an update *of completed activities during winter or spring 2017* for the institutional level projects identified last spring and summer (these were identified from the program reviews and/or annual review of data - additional department and area projects may exist and should be tracked by the department/area – refer to list sent as a separate document). Hints: Keep narrative to a minimum to address specific key activities that have been completed or are in-progress that support the identified project – see sample updates below in bold.

The **Strategic Plan** projects are derived from the program reviews conducted across campus and from the planning process that occurs at the unit, reporting unit, functional areas, and institutional levels of the College. Planning and project development provide the basis for the administration to allocate resources, adapt to changes in the environment, and coordinate activities leading to fulfillment of the College Mission.

Core Theme	Objective	Strategic Plan Project	Project Activities Update	Status
	LA.1: Students demonstrate progress	LA.1.1SP: Statewide Developmental Education Recommendation Implementation and Developmental delivery options (SI 44)	Dev. Ed. Redesign team leaders' responsibilities concluded and reported out to OCCA May, 2017. WR 90R implemented and scaled up and WR 95 developed and piloted.	Complete Complete
		LA.1.2SP: Title III persistence and retention projects implementation (SI 28, SI 47 and SI 48)	LakerConnect project planning, faculty piloted the software in spring and full rollout of the predictive model in June.	Complete
			Developed and piloted Accelerated Learning Mentor Model, using WR 121, 122, and 123, at Myrtle Point High School.	Complete
Learning & Achievement			SSS implemented regular Friday Write In workshops to get students started on assignments before the weekend.	Complete
Acmevement	LA.2: Students complete certificates, degrees, and transfer degrees, and transfer	LA.2.1SP: Identify program enhancements to increase student success and improve student completion (SI 11, SI 46)	HD 100 was split into three one credit courses. First time freshman, Oregon Promise students and students in one or more Developmental Math or Writing course will be required to take the course. This is a pilot and will be assessed winter term prior to fall scheduling deadlines.	Complete
			Purchased a Smartboard and projector for Trinidad Head Quiet Study.	Complete
			Library subscribed to new ebook databases that grant SWOCC users access to over 160,000 academic titles. This service more than quintuples our book collection.	Complete

		LA.2.2SP: Credit for Prior Learning Project – process development (SI 11)	State reporting data extracts updated and validated for rollout in the 2017-18 reporting cycle.	Complete
		LA.2.3SP: Title III Student Success projects implementation (SI 11 and SI 46)	Student Satisfaction Inventory was completed. 22% of degree seeking students responded. Results are being analyzed. Laker Connect model has been completed. Process are currently being finalized. Trainings are planned this summer for staff who are here with additional trainings to	Complete
		LA.3.1SP: Outcomes Assessment – Multi-State Collaborative and Program Student Learning Outcomes (SI 50 and SI 51)	be scheduled in the fall. Submitted Multi-State Collaborative student artifacts for written communication, quantitative reasoning, and critical thinking. Graduating students participated in ETS testing for written communication, quantitative reasoning, and critical	Complete
	LA.3: Students demonstrate that they have met learning outcomes	LA.3.2SP: Course and program outcomes development (SI 8, SI 13 and SI 50)	thinking. Faculty participated in the Assessment Day activities and projects – first full day of planned assessment activities. Faculty submitted course/program outcome assessment rubrics through LiveText each term.	Complete
			Faculty submitted general student learning outcome assessment rubrics through LiveText each term.	Complete
Access	A.1: Students access varied learning	A.1.1SP: Enhance opportunities for students to access learning opportunities (dual credit, articulated	To help establish a connection with incoming freshmen, SSS staff meet with in-district pre-college TRIO students on several occasions prior to their starting at Southwestern: Mornings @Southwestern, lunchtime meet n' greets at NBHS and MHS, pre-advising at all in-district schools, SWOCC registration for all in-district schools.	Complete
	<u>opportunities</u>	agreements, extended 4-year campus) (SI 2, SI 3, SI 35 and SI 39)	Participated in Accelerated Learning Oversight committee to establish guidelines for statewide Accelerated Learning program review.	Complete
			Participated in initial statewide discussions of guided pathways in anticipation of future implementation.	Complete

			A Career Pathways grant was written and received to provide Pathways specific advising to in-district high school students who took advantage of courses through Expanded Options opportunities. As a result of this effort we were able to advise, register and serve 225 local high school and home schooled students who completed 1,305 credits and generated 29FTE (for an average of 77 students and 435 credits per term). These students paid full tuition and fees for these credits along with purchasing books resulting in gross revenues to the institution of nearly \$220,000.	Complete
			E-catalog is now available and is mobile friendly. The grant position for part-time students, Completion specialist, was hired. She is providing academic and planning support to part time students.	Complete Complete
		A.2.1SP: Title III student support project implementation to enhance and improve student services; lean audit process change implementation (SI 38)	Piloted supplemental instruction in BI 202 and BI 203 in winter and spring utilizing a peer model.	Complete
	A.2: Students access services that support learning		Bookstore e-book inventory through Red Shelf grown to 150 titles. E-books are generally less expensive for students.	Complete
			Bookstore utilizing Sidewalk Hero and Verba software allows store to be competitive in the used book market. Comparative pricing is available on our website so students can see other vendor prices alongside of ours.	Complete
			Re-designed our website to make it easier to locate textbook and course information	Complete
		A.2.2SP: Advising and placement policy and process development (SI 5, SI 6 and SI 38)	An online advising training was developed along with face to face trainings conducted by Stensland advising staff.	Complete
	A.3: Students access relevant curricula that support lifelong learning and achievement	A.3.1SP: New Program and Course Development (degree/certificate programs, community education opportunities, student engagement activities, etc.) (SI 14A, SI 29, and SI 37)	AAS in Public Safety approved by Instructional Council and submitted to state for approval.	Complete
Community	CE.1: Southwestern serves our communities by providing quality	CE.1.1SP: Develop new training and business development programs based on participant survey	Provided a 185 hour Community Health Worker Training in partnership with WOA and OSU.	Complete
Engagement	training and business development to address the changing community workforce needs	feedback and other community needs (SI 14B, SI 32, and SI 33)	Partnered with BACC to provide CEU's to participants in Leadership Coos.	Complete

		SWOCC SBDC provided business plan training to over 50 participants. Program was designed in conjunction with Neighborworks Umpqua Dream\$avers initiative. Businesses received \$262,900 in capital after taking the class.	Complete
		SWOCC SBDC provided 28 additional training programs ranging from starting a business to bookkeeping to 220 participants.	Complete
		SWOCC SBDC provided business advising services to 174 clients in the fiscal year with 47 of them receiving 5+ hours of counseling.	Complete
		Instructional and operational staff participated in OCCA Dev. Ed. Redesign task force, Accelerated Learning oversight committee, OCCDLA executive committee, CTE Deans Goal Setting Committee, Achieving the Dream Rural Consortium committee, Oregon Assessment Institute Planning Committee, Workforce Oversight Committee, Career Pathways Alliance, Local Leadership Team – WIOA, Oregon Community College Admissions and Registration Directors Group.	Complete
CE.2: Southwestern provides our community members access to a wide range of quality, lifelong learning	CE.2.1SP: Enhance Internal and External Relationships- Encourage people to serve on state level committees and belong to organizations related	Food Committee implemented and meetings have been successful in creating a line of communication from students to staff members to address their concerns. The Dining Services Food Committee meets once a month.	Complete
<u>opportunities</u>	to position both on-campus and off-campus. (SI 34)	Housing staff started working with the President of NWACUHO to better integrate community colleges into the regional conferences	Complete
		The library collaborates with their local consortium Coastline (comprised of public libraries in Coos and Curry counties) and the Oregon Community College Library Association.	Complete
		Board Goal 3: Teleforums facilitated by Timm Slater, Bay Area Chamber of Commerce, were held on the 1st and 3rd Wednesdays of the month, beginning March 1st;	

			Board members accompanied the President to the March event	
		CE.2.2SP: Student and staff support and engage in community activities – both on-campus and off-	Implemented program for OCCI truck rental from OCCI to Dining Services for off campus events.	Complete
		campus (SI 22A, SI 22B, SI 34)	Security supported training programs in community for self-defense and women's safety by Ryan Mill.	Complete
			The Foundation has worked to connect the College with local and state partners to explore new market tax credit opportunities for investment in the Health &Science Tech Building, and to renovate buildings that will be vacated by the project. Ongoing meetings and investment activities continue.	Complete
	CE.3: Our community members participate and contribute to the Foundation in support of the college	CE.3.1SP: Promote the value of contributing to the Foundation and identify sources of support for new programs and the Health & Science Building (SI 42, SI 43, SI 45)	The Foundation partnered with two area high schools, the Oregon Institute of Marine Biology, South Slough National Estuarine Research Reserve and the Egyptian Theatre in successful pursuit of a grant to popularize science, bringing community lectures and science films to the screen. The events also help raise funds for SWOCC Geology Lectures and the Health & Science Tech Building.	Complete
			Foundation staff and board members have increased outreach and engagement with the Bay Area Chamber of Commerce to share information about college needs and investments for the future.	Complete
			Board Goal 1: Board members may individually set-up donations designated as unrestricted; Board members have attended fundraisers and given donations Board Goal 2: Board members regularly attend Foundation events, including fundraisers	
Sustainability	S.1: Southwestern provides responsible fiscal management	S.1.1SP: Multi-year budget process integrated with planning (SI 15 and SI 17)	Worked with ET and Deans and Faculty Senate to develop effective and efficient budget planning process and implement for the year to tie into the college planning process and meet priority needs with future plans to refine and enhance the process.	Complete
			Implemented process for Externs & Student Chefs to learn the entire process of purchasing & receiving.	Complete

	S.1.2SP: Enhance the planning process by fully integrating into the budget process based on mission fulfillment success indicator planning, academic and facility planning, ITS planning, Strategic Enrollment Management planning, and program review planning (academic and operational) including implementation of LiveText (SI 16A, SI 16B, SI 17)	Ensured that all faculty participated in Parts A and E of Program Review. Received faculty input regarding budget in department meetings. Faculty and submitted outcomes assessment rubrics through LiveText each term to enhance course and program planning including comprehensive reviews within the program review process.	Complete Complete
		Upgraded unused space in Empire Hall to be utilized as catering space providing cost effectiveness and efficiency.	Complete
		OSBN visit completed, approval received for eight years.	Complete
		EMT/Paramedic accreditation visit completed and accreditation received for five years.	Complete
	S.2.1SP: Ensure compliance and submit required reports consistent with accreditation requirements, HEOA, federal and state requirements, grant	NWCCU Accreditation Year Seven writing assignments for standard 2 were distributed. Timeline has been developed for 2017-2020 in preparation for the next year seven site visit.	Complete
maintains a sustainable infrastructure of human, technology,		Submitted extensive data for the Economic Impact Study conducted by EMSi as part of a statewide community college study.	Complete
and facility resources	requirements and the like. (Compliance)	Submitted winter and spring IPEDS required reports for 6 and 8 year outcomes, graduation cohort data, fall enrollment, financial aid, finance and HR utilizing enhanced reporting options and secondary validation processes.	Complete
		Developed Voluntary Framework of Accountability (VFA) data validation processes in preparation for statewide participation in VFA with a fall data and report rollout.	Complete
		Restructured kitchen Sanitation & Safety recording processes per Health Inspection Compliance Standards	Complete

		The following college procedures were updated: Electronic Communication, Part Time Faculty Salary Schedule (retired), Tuition Waivers for Law Enforcement and Fire Fighting, Directory Information, Payroll, Whistleblowing Retaliation, and Disciplinary Procedures.	Complete
	policies/procedures and review of policies and procedures at the department level (Compliance)	The following department procedures were updated: New Student Record, First Stop Evening Balancing, Processing Transcripts, Receipting OCCI Deposit, and Accessing Class Rosters.	Complete
		State reporting data extracts updated and procedures documented within the query. Secondary validation added for course and enrollment data extracts.	Complete
		Board Goal 4 : Reviewed and approved 24 with the last 9 in progress	
		Sumner Hall Energy Trust lighting upgrade	Complete
		Painted Exteriors of four buildings and installed Emergency Sirens on Student Housing	Complete
	S.2.3SP: Implement campus-wide plans including redesigning existing processes (Academic Master Plan, ITS Plan, Planning software, Enrollment Management Plan, etc.); Strategic Plan process redesign (SI 19 and SI 20)	Purchased new 56-passenger motor coach and two 15-passenger Ford Transits	Complete
		Completed the initial install and form workflow within SharePoint with a planned roll out in late 2017-18.	Complete
		Upgrades made in dining room per the dining room renovation plan, including repurposing of used equipment.	Complete
		Jenzabar consulting and training provided for Human Resources, Business Office, Admissions to review processes and procedures, enhance processes based on lean audit outcomes.	Complete
		Institutional assessment of all Jenzabar modules conducted to identify areas of additional training needs and to identify areas to apply the lean audit process.	Complete
		Development of policy and procedures to incorporate ALICE response strategies, and to reflect various changes in	Complete

		state laws with regard to security abilities, among other things. Board Goal 5: Discussions with the President are underway regarding the pursuit of a new Master Plan process	
	S.2.4SP: Planning work on new Health & Science Building (AMP, FMP)	Faculty and architects held concept meetings with future engagement meetings planned.	Complete
		Developed and implemented new faculty mentoring process, held quarterly mentoring sessions.	Complete
		SSS tutors receive training alongside tutors from Laker Learning Commons	Complete
	S.2.5SP: Foster positive relationships between faculty, staff, and administration and provide professional development and staff development	All full time faculty have been trained in LiveText software system. This software is supporting faculty in assessment.	Compete
	opportunities. (SI 9)	An enhanced advisor training for new faculty advisors was conducted winter term.	Complete
		Implemented training program for Externs & Student Chefs on the basics of event set-up, front of the house service and event break down	Complete
S3: Southwestern delivers viable	S.3.1SP: Program Review implementation with integrated planning and budgeting and rollout of LiveText (SI 40)	Deployed/updated 6 internal surveys to support program outcomes; participated in 2 national surveys.	Complete
quality instruction	S.3.2SP: Program Viability implementation (SI 40)	Reviewed program viability results with faculty in department meetings.	Complete

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